



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health December 20th, 2023, Minutes

Call Meeting to Order

The meeting was called to order at 4:15 PM. Board Members present included Brenda Shipley (Vice-President), Mark Dickess, and Melanie Taylor. Randy Lambert (President) arrived at 4:23 PM.

Also present was Angela Bostick-Doyle (Director of Nursing), Paul O'Banion (Director of Environmental Health), and Zach Schweinsberg (Fiscal Officer).

Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Brenda Shipley noted that no members of the public were present.

Next, Angela Bostick-Doyle discussed a home health screening pilot program established by CareStar Community Services in collaboration with Ohio Department of Health. The purpose of the pilot program is to improve early detection of chronic diseases and to connect patients with healthcare services. Lawrence County was one of nine Ohio counties that was selected to participate in the pilot program.

Next, the Board of Health reviewed a proposed policy to be used by the Board to comply with the Ohio Open Meetings Act. Specifically, the policy addresses how the public will be notified of the regular meeting time and how the public will be notified if a meeting time changes. Zach Schweinsberg worked with Randy Lambert to write the proposed policy. After discussion, Mark Dickess made a motion to adopt the policy as presented. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Financial

Next, Zach Schweinsberg discussed the proposed dental sealant contracts and how they differed from the prior year. It is proposed that the hourly labor rate will be increased by \$0.50 per hour to offset the cost by contractors to acquire scrubs. Also added to the proposed contract is an incentive bonus, to be paid out to the contractors if they are under budget (the bonus is 3% of the maximum allowable labor amount in the contract). Zach



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.

Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Schweinsberg also discussed the need for a cash advance to E24 for the EO23 grant from the Ohio Department of Health.

Mark Dickess made a motion to approve resolution 12202023A A RESOLUTION THAT THE LAWRENCE COUNTY HEALTH DEPARTMENT WILL ADVANCE \$50,000.00 CASH FROM E00 BOARD OF HEALTH FUND TO E24 COVID-19 ENHANCED OPERATIONS FUND. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Mark Dickes made a motion to approve both dental sealant contracts. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Mark Dickess made a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Brenda Shipley seconded made the motion. All were in favor. The motion passed.

Environmental

Randy Lambert asked Paul O'Banion for an update concerning Environmental Health. Paul summarized the environmental health report and stated that the environmental team was working to complete the food inspections before the deadline.

Next, Paul O'Banion discussed a letter sent from ODH concerning the pool program being placed on provisional status. Paul stated that he is working on a corrective action plan. The Board reviewed the letter from the Director of Health. Board members asked questions about different parts of the letter.

Next, the Board of Health reviewed Ohio Rev. Code § 3707.01, 3707.53. At the Board Meeting on 11-16-2023, the Board of Health Discussed the possibility of implementing fines for public health nuisances. Paul O'Banion and Zach Schweinsberg reviewed the Ohio Revised Code to see if there was a legal basis for assessing fines. After reviewing and discussing the statutes, the Board of Health requested a proposed fine schedule for the abatement of public health nuisances. The purpose of implementing fines for public health nuisances would be to encourage compliance with orders from the Lawrence County Board of Health.

Next, the Board of Health reviewed a letter from Amy Salyers, Chief Operations Officer from Land of Goshen Treatment Center. Debbie Fisher requested this letter from Land of Goshen Treatment Center, as discussed at the Board Meeting on 11-16-2023. The letter gave a timeline of events and agency interventions.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Next, the Board of Health reviewed a Fire Safety Inspection Report by State Fire Marshall Kevin Rearden concerning Noble Lodge (also known as Country Hearth Inn & Suites South Point). The facility is located at 70 Private Rd 302, South Point, OH 45680. Zach Schweinsberg stated that the Fire Marshall reached out to the Health Department and expressed his intent to take legal action against the facility for numerous citations. However, the State Fire Marshall was concerned about causing the people living in the facility to become homeless and wanted to delay legal action until more information could be gathered about where the people could go. The Board of Health did not see any issues in the report that pertained to public health. Further, the Board of Health did not have any remedy concerning housing but did suggest that the affected individuals may consider contacting Southeastern Ohio Legal Services (SEOLS).

Randy Lambert asked for a motion to receive and file the environmental health reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Personnel

The Board of Health reviewed Linda Butler's resume. After discussion, Brenda Shipley made a motion to hire Linda Butler as Medical Health Receptionist at \$15 per hour. Mark Dickess seconded the motion. All were in favor. The motion passed.

The Board of Health reviewed Caitlin Manis' resume. Randy Lambert asked for a motion to hire Caitlin as Environmental Health Receptionist at \$15 per hour. Mark Dickess made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Mark Dickess made a motion to appoint Paula Carpenter as the Vital Statistics Registrar on recommendation of the Health Commissioner. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Randy Lambert asked for a motion to give Paola Litton a pay raise of \$0.50 per hour for completing her Master of Public Health. Mark Dickess abstained from discussion and voting. Brenda Shipley made the motion. Melanie Taylor seconded the motion.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

The motion was voted on:

Randy Lambert: Yes
Brenda Shipley: Yes
Mark Dickess: Abstain
Melanie Taylor: Yes

The motion passed with 3 yeas and 1 abstention.

Next, the Board of Health reviewed the Health Department's current funeral leave policy. The current policy only allows up to 5 sick days to be deducted for bereavement. After discussion, the Board of Health would like to see a revised policy presented at the next meeting that gives an employee 3 paid bereavement days (not deducted from any accrued time) with the option of using 2 sick days for a total of 5 paid days off from work.

Other Reports


The Board of Health reviewed the reports listed in section 6 of the agenda. Mark Dickess made a motion to receive and file the reports as presented. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Adjournment

Mark Dickess made the motion to adjourn. Brenda Shipley seconded the motion. All were in favor. The motion passed. The meeting adjourned at 5:23 PM.

The next meeting is scheduled for 1/17/2024 at 4:00 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:



Randall Lambert, BOH President

1/17/2024

Date



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
London, OH 45638
740-532-3962



Public Health
PREVENT. PROMOTE. PROTECT.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

December 20th, 2023

Resolution 12202023A

A RESOLUTION THAT THE LAWRENCE COUNTY HEALTH DEPARTMENT WILL ADVANCE \$50,000.00 CASH FROM E00 BOARD OF HEALTH FUND TO E24 COVID-19 ENHANCED OPERATIONS FUND.

WHEREAS Expenditures need to be paid for from the correct funding source and;

WHEREAS The Lawrence County Health Department must incur expenditures prior to requesting reimbursement from the Ohio Department of Health for the Covid-19 Enhanced Operations Grant (GMIS Project 04410012EO0323)

The Lawrence County Board of Health hereby resolves to advance \$50,000.00 cash from E00 Board of Health to E24 Covid-19 Enhanced Operations

Adopted, 12/20/2023

President of Lawrence County Board of Health

Attest:

Administrator