



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Jim Meadows, MD
Medical Director

Tony Virgin, MD
Health Commissioner

Lawrence County Board of Health 06-20-2024 Minutes

Call Meeting to Order

The meeting was called to order at 12:14 PM.

Roll Call

Randy Lambert (President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Mark Dickess (Vice-President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Brenda Shipley	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Melanie Taylor	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Kevin Willis	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present

Also present was:

Tony Virgin (Health Commissioner)	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present
Debbie Fisher (Administrator)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Angela Bostick-Doyle (Director of Nursing)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Paul O'Banion (Environmental Health Director)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Zach Schweinsberg (Fiscal Officer).	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present

Approve Minutes

Randy Lambert asked for a motion to approve the minutes. Mark Dickess made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Randy Lambert noted that no members of the public were present.

Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed. Zach Schweinsberg noted that the Health Department was reviewing its contract with Digit3 and is in the process of negotiating a new rate.

Zach explained that it was becoming more common for grants to require an advance to satisfy cash flow needs without having to process expense corrections. Some non-grant



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funds are in a similar situation. Presently, on the Board of Health can approve an advance or transfer from fund E00 Board of Health to another fund.

Mark Dickess made a motion to pass resolution 06202024A – A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO MAKE CASH ADVANCES OR TRANSFERS FROM THE GENERAL FUND UP TO \$50,000.00. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Environmental

Randy Lambert asked for a motion to receive and file the environmental report. Brenda Shipley made a motion to receive and file the environmental report. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Debbie spoke with Mark and Amy Salyers (owners of Land of Goshen Rehab) and provided the Board of Health with an update as to what was discussed. The Board of Health discussed whether to conduct dye testing on septic systems for properties that are near Land of Goshen Rehab. Since a written complaint was received from Mark and Amy, and with how much testing that Land of Goshen Rehab has conducted to ensure their system is operating properly, it may be necessary to follow up on their complaint. Paul mentioned that he would look at septic systems that are near Land of Goshen and determine the best course of action.

Mitchell Jenkins shared pictures with the Board of Health concerning two properties. The first property was located at 361 Twp Rd 130 N, Chesapeake, OH which had significant amounts of trash. The Health Department sent out two different enforcement notices to the responsible party. Some trash was removed since the enforcement notices were delivered, but not a satisfactory amount. The second property, located at 211 Twp Rd 1280, Proctorville, OH had a stagnant pool and tall weeds growing over the pool cover. Mitchell Jenkins shared his observations of each property with the Board of Health, as well as his understanding of each property owners' situation. After reviewing the pictures and enforcement notices, Randy Lambert asked for a motion to declare the property located at 361 Twp Rd 130 N, Chesapeake, OH a public health nuisance. Brenda Shipley made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed. Randy Lambert asked for a motion to declare the property located at 211 Twp Rd 1280, Proctorville, OH a public health nuisance. The motion was made by Brenda Shipley and seconded by Melanie Taylor. All were in favor. The motion passed.



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A third property was discussed by Paul O'Banion. Last month, the Board of Health declared the property located at 153 Pvt Rd 8358, County Road 1, South Point, OH to be a public health nuisance and directed the responsible party to bring the septic system into compliance with Ohio Revised Code. Paul explained that, to date, the responsible party has not demonstrated any progress toward having an acceptable system installed. This matter is set to be referred to the Lawrence County Prosecutor if the system is not fixed by the deadline specified in Resolution 05152024B.

Debbie Fisher told the Board of Health that the Health Department has been working with Ohio Department of Health to schedule a time to begin the septic program survey. The Health Department has never had a septic program survey, so other Health Departments were contacted to get a better idea of what to expect. It is not expected that the Health Department will satisfy all the survey requirements. At this time, a date has not been set for when the septic program survey will begin. The Health Department is waiting on follow up from Ohio Department of Health.

Personnel

Randy Lambert asked for a motion to enter executive session to discuss compensation of all health department employees (as permitted by Ohio Rev. Code 121.22 (G)(1)) and to consider the purchase of property (as permitted by Ohio Rev. Code 121.22 (G)(2)). Mark Dickess made the motion. Brenda Shipley seconded the motion. A roll call vote was taken:

Randy Lambert: Yes
Mark Dickess: Yes
Brenda Shipley: Yes
Melanie Taylor: Yes

The Board of Health entered executive session at 12:49 PM. The Board of Health left executive session at 1:17 PM.

Debbie explained the need to interview a nurse practitioner to assist with family planning clinics. There is also a need for a family nurse practitioner so that the Health Department can provide more services for the public. Debbie plans to have an informal discussion with a nurse practitioner that may be interested in providing services at the Health Department. At this time, it is not clear if this conversation will lead to any changes for the Health Department.

Randy Lambert left the meeting at 1:19 PM.



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The Board of Health reviewed the current travel policy. Zach Schweinsberg explained that in the past, Steve Rudd was reimbursed for mileage between his home and the Health Department when he was required to work outside of his regularly scheduled hours. However, the County Auditor's Office felt a more specific policy was needed to clarify that this was an authorized expense. Zach stated that employees were not given call out pay when reporting outside of their regular work hours, but that working different hours could potentially result in overtime pay. Mark Dickess made a motion to amend the travel policy to have a provision allowing employees to be reimbursed for mileage between their residence and work when required to report outside of their ordinary schedule. Brenda Shipley seconded the motion. All were in favor. The motion passed. Employees that voluntarily choose to come in to work outside of their regular hours will not be eligible for this mileage reimbursement.

Other Reports

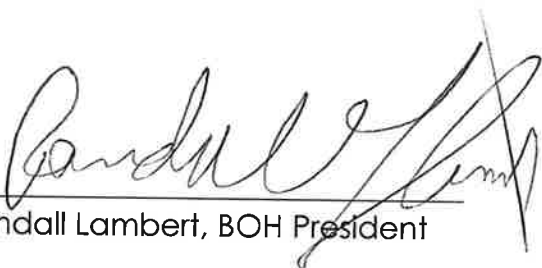
The Board of Health reviewed the reports listed in section 6 of the agenda. Mark Dickess made a motion to receive and file the reports as presented. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Adjournment

Mark Dickess asked for a motion to adjourn. Melanie Taylor made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

The next meeting is scheduled for 07-17-2024 at 12 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:



Randall Lambert, BOH President

7-17-24

Date



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June 20th, 2024

Resolution 06202024A

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO MAKE CASH ADVANCES OR TRANSFERS FROM THE GENERAL FUND UP TO \$50,000.00

WHEREAS Cash advances (or transfers) from the general fund are needed to properly record expenses;

BE IT RESOLVED BY THE LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH:

Section 1. The Fiscal Officer is authorized to make cash advances and or transfers from the general fund (E00 – Board of Health) to any other fund that needs it in order to properly record the expenditures.

Section 2. A single advance or transfer shall not exceed \$50,000.00. Multiple advances or transfers can be processed.

Adopted 06/20/2024

Attest:

President of Lawrence County Board of Health

Administrator