



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
PREVENT. PROMOTE. PROTECT.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health November 16th, 2023, Minutes

Call Meeting to Order

The meeting was called to order at 4:04 PM. Board Members present included Randy Lambert (President), Brenda Shipley (Vice-President), Mark Dickess, and Melanie Taylor.

Also present was Debbie Fisher (Administrator), Angela Bostick-Doyle (Director of Nursing), Paul O'Banion (Director of Environmental Health), and Zach Schweinsberg (Fiscal Officer).

Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Randy Lambert noted that no members of the public were present.

Debbie Fisher discussed the Community Health Improvement Plan (CHIP) and the Community Health Assessment (CHA) with the Board of Health. She stated that the CHIP and CHA were necessary for the Strategic Plan. The staff met in August to discuss the Strategic Plan and identified three priorities, which are fiscal sustainability, workforce development, and communication. Debbie stated that she will report additional progress in the future.

Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Brenda Shipley made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Next, Zach Schweinsberg discussed mileage reimbursement for Board of Health Members. This discussion item was tabled from the previous meeting since Zach was unable to be at the meeting. Zach stated that since he is turning in the invoices, who should not be the one who is creating them. After discussion, it was decided that the Board Members would sign off on their mileage reimbursement forms before they are submitted to the County Auditor.

Randy Lambert asked for a motion to waive the three-reading rule for Resolution 11162023A. Mark Dickess made the motion. The motion was seconded by Melanie Taylor. All were in favor. The motion passed.



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Mark Dickess made a motion to approve Resolution 11162023A A RESOLUTION THAT THE LAWRENCE COUNTY BOARD OF HEALTH WILL REAFFIRM RESOLUTION 01192022B. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Next, the Board of Health reviewed Ohio Attorney General Opinion 2022-008 concerning whether the County Commissioners are able to enter into a contract with a Health District for the provision of services to be provided by a Communicable Disease Program. The matter originally came up for discussion during the October Board Meeting in 2021. When the OAG Opinion was released in 2022, since the contract had not been renewed yet, Zach and Randy discussed the implications of the opinion and decided to take no further action (i.e. the Health Department did not continue to bill the County Commissioners). Randy explained that when the contract was initially formed, the County Commissioners previously paid a TB Control Unit to carry out the duties outlined in Ohio Rev. Code 339.73. When the County Commissioners decided to shift these responsibilities to the Communicable Disease Program operated by the Lawrence County Board of Health, the County Commissioners decided to give to the Health Department a sum of money equal to what they would have paid the TB Control Unit.

Environmental

Randy Lambert asked for a motion to receive and file the environmental health report. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Randy Lambert asked Paul for an update. Paul summarized the contents of the Environmental Health Report.

Next, Debbie provided updates concerning ODA, Land of Goshen, and Aqua Water. Ohio Department of Agriculture conducted a survey on 12-14-2023 and the survey went well. The Health Department was not placed on provisional status. The PHAB site review on 12-13-2023 also went well. After this, the Health Department received a complaint about Land of Goshen's septic system. Debbie spoke with John Haskins about the septic system, who stated that Little's Septic Service made repairs to the system. Debbie presented pictures to the Board that were taken by John Haskins.



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Randy Lambert suggested sending a warning letter to Land of Goshen. Debbie stated that she sent an email to Amy Salyers, Chief Operations Officer for Land of Goshen, requesting a report summarizing what happened and what preventative measures Land of Goshen will implement to avoid this issue in the future.

Randy stated that the next occurrence may justify issuing a citation. Board Members expressed interest in implementing a fine system. Paul said he would look into it.

Next, Debbie told the Board that a representative contacted her from Aqua Water. The representative wanted to know what the Health Department intended to do if Aqua Water disconnects a home from its sewer system. Debbie consulted with the Lawrence County Prosecutor, Ohio Department of Health, and Ohio EPA. Based on their advice, the Health Department does not intend to investigate (and potentially take enforcement action) until a nuisance complaint has been filed by a member of the public.

Personnel

Debbie informed the Board that Garrett Carpenter, Mitchell Jenkins, Paul O'Banion, and Steve Rudd went to Columbus for a training and are now Certified Pool Operators. The certificates of completion were presented to the Board.

Next, Debbie told the Board that the Health Department needs to hire two full-time staff for the front office. Mary Davis will retire at the end of December 2023. The intent is for Paula Carpenter to replace as the Vital Statistics Registrar. Also, Environmental Health needs a full-time receptionist to help with records management, Health Space reports, and other things. The Board of Health discussed the different positions that currently exist in the Environmental Health Department, as well as the role of the Environmental Health Receptionist.

Other Reports

Mark Dickess asked for a motion to receive the reports listed under item 6 on the agenda. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Angela provided an update to the Board regarding a new reproductive health grant that she is in the process of writing.

Debbie provided an update on accreditation. She felt that the site visit went well. The PHAB site review team met with staff and community partners. Members of the site review team identified opportunities for improvement for the Health Department. After the virtual visit, the



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Health Department had to provide 22 documents for review. The PHAB Review Board will meet in March 2024 to decide whether the Health Department qualifies for Accreditation.

Adjournment

With all agenda items being covered, the President of the Board declared the meeting to be adjourned. The meeting adjourned at 4:49 PM.

The next meeting is scheduled for 12/20/2023 at 4:00 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:



Randall Lambert, BOH President

12-20-2023
Date



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November 16th, 2023

Resolution 11162023a

A RESOLUTION THAT THE LAWRENCE COUNTY BOARD OF HEALTH WILL REAFFIRM RESOLUTION 01192022b

WHEREAS Resolution 01192022b approved a cash advance of \$50,000.00 from fund E00 BOARD OF HEALTH to fund E28 PUBLIC HEALTH WORKFORCE (GMIS Project # 04410012WF0122);

WHEREAS advances are typically only valid for a period of 1-year, but in this case, the grant project was extended to 12-31-2023

BE IT RESOLVED BY THE LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH:


Section 1. To maintain the cash advance of \$50,000.00 from E00 BOARD OF HEALTH to E28 PUBLIC HEALTH WORKFORCE through 12-31-2023, with the advance being repaid in January, 2024

Adopted, 11/16/2023



President of Lawrence County Board of Health

Attest:



Administrator