



## LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8<sup>th</sup> Street  
Ironton, OH 45638  
740-532-3962



**Public Health**  
Prevent. Promote. Protect.  
Lawrence County Health Department

Tony Virgin, MD  
Health Commissioner

Jim Meadows, MD  
Medical Director

### Lawrence County Board of Health April 12<sup>th</sup>, 2023, Minutes

#### Call Meeting to Order

The meeting was called to order at 5:28 PM. Board Members present included: Randy Lambert (President), Brenda Shipley (Vice-President), Mark Dickess, Melanie Taylor.

Also present was Angela Bostick-Doyle (Director of Nursing), Debbie Fisher (Administrator), Zach Schweinsberg (Fiscal Officer), and Camryn Zornes (Health Educator).

#### Board Re-organization

Brenda Shipley made a motion to nominate Randy Lambert for President of the Lawrence County Board of Health. Mark Dickess seconded the motion. Mark Dickess also made a motion to close nominations for President. Brenda Shipley seconded the motion to close nominations. All were in favor of both motions. Both motions passed.

Mark Dickess made a motion to nominate Brenda Shipley for Vice-President of the Lawrence County Board of Health. Melanie Taylor seconded the motion. All were in favor. The motion passed. Randy Lambert asked if there were any other nominations. No other nominations were offered. Mark Dickess made a motion to close nominations for Vice-President. Melanie Taylor seconded the motion to nominate. All were in favor. The motion passed.

#### Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

#### Public Comment

No members of the public were present for public comment.

#### Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept financial reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion was passed.

#### Environmental

The Board of Health reviewed the environmental health report. Debbie Fisher provided an update regarding her visit to the Country Hearth in South Point. Debbie was accompanied



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by Paul O'Banion, the Director of Environmental Health. Debbie summarized her interactions with the property owner and stated that the Health Department may have to obtain a court order to investigate the hotel if additional complaints are received.

Randy Lambert asked for a motion to approve the environmental health report. Mark Dickess made the motion to approve the financial report. Brenda Shipley seconded the motion. All were in favor. The motion passed.

### Personnel

Randy Lambert asked for a motion to enter executive session under Ohio Rev. Code § 121.22 (G)(1) to consider dismissal, discipline, and compensation of a public employee. Mark Dickess made the motion, seconded by Brenda Shipley. A vote was taken:

Randy Lambert: yea  
Brenda Shipley: yea  
Mark Dickess: yea  
Melanie Taylor: yea

The Board of Health entered executive session at 5:38 PM. The Board of Health left executive session at 6:15 PM.

Mark Dickess made a motion to implement the following disciplinary measures for Camryn Zornes:

- 1.) Unpaid leave from April 4<sup>th</sup>, 2023 until April 17<sup>th</sup>, 2023, returning to work on April 17<sup>th</sup>, 2023
- 2.) One-year probationary period from April 4<sup>th</sup>, 2023 to April 4<sup>th</sup>, 2024
- 3.) The removal of contact tracing responsibilities from job role
- 4.) Potential ineligibility for bonuses and pay-raises during the probationary period
- 5.) Randy Lambert noted that Camryn would still receive her pay increase from \$15/hr to \$18/hr once she completed her bachelor's degree, as this was previously discussed and agreed to.

The motion was seconded by Melanie Taylor. All were in favor. The motion passed.

Randy Lambert addressed Camryn Zornes, stating that the Board of Health took into consideration her experience and quality as an employee.



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## Other Reports

Randy Lambert asked for a motion to approve the other reports that were received. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

## Personnel

Randy Lambert asked for a motion to modify the contract for the Medical Director of Lawrence County Health Department, Dr. Jim Meadows, to pay him \$500 per month. Mark Dickess made the motion, seconded by Brenda Shipley. All were in favor. The motion passed.

Mark Dickess made a motion to increase Jennifer Richards' pay by \$2 per hour to \$25 per hour, as well as change her job title to Health Planner / Accreditation Coordinator, effective April 1<sup>st</sup>, 2023. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Randy Lambert asked for a motion to retroactively approve the administrative leave without pay for Camryn Zornes. Brenda Shipley made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed.

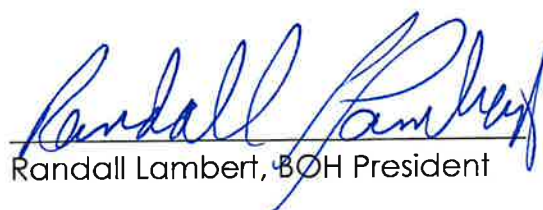
## Continuing Education

Board of Health members were presented with new orientation materials, which included a list of public health service mandated programs under the Ohio Administrative Code and Ohio Revised Code, an orientation guide for new board of health members from the Ohio Association of Boards of Health, and a guide to roles and responsibilities for board of health members (also published by the Ohio Association of Boards of Health)

Having addressed all agenda items, Randy Lambert declared the meeting adjourned. The meeting adjourned at 6:22 PM.

The next meeting is scheduled for 05/17/2023 at 4:00 PM in the Conference Room of Lawrence County Health Department.

Minutes Approved by:

  
Randall Lambert, BOH President

5-17-2023  
Date