



## LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8<sup>th</sup> Street  
London, OH 45638  
740-532-3962



**Public Health**  
Prevent. Promote. Protect.  
Lawrence County Health Department

Tony Virgin, MD  
Health Commissioner

Jim Meadows, MD  
Medical Director

### Lawrence County Board of Health March 15<sup>th</sup>, 2023, Minutes

#### Call Meeting to Order

The meeting was called to order at 4:08 PM. Board Members present included: Randy Lambert (President), Mark Dickess, and Brenda Shipley.

Also present was Zach Schweinsberg (Fiscal Officer), Angela Bostick-Doyle (Director of Nursing), Paul O'Banion (Director of Environmental Health), Mitchell Jenkins (Nuisance Control Officer)

#### Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

#### Public Comment

Randy Lambert noted that no members of the public were present for public comment. Randy asked for an update concerning Land of Goshen. Mitchell Jenkins stated that Paul was in the building but that he was busy at the moment with matters pertaining to the pool survey by the Ohio Department of Health. Randy stated that he would follow up on the matter when Paul was available.

Mark Dickess stated that he had spoke with Keith Bryant last Thursday. Mark Dickess summarized the conversation. Mark said he was hopeful that the situation would be fully resolved within a few days.

#### Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept financial reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion was passed.

#### Environmental

Randy Lambert asked for a motion to approve the environmental health report. Mark Dickess made the motion to approve the financial report. Brenda Shipley seconded the motion. All were in favor. The motion passed. Randy Lambert asked if the Health Department was on track to complete all of its food inspections by the deadline. Debbie Fisher stated that health department appeared to be on track.



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Next, Mitchel Jenkins presented information about the house located at 49 Twp Rd 150, Pedro, OH 45659. Photos of the property were presented to the Board of Health. Mitchell Jenkins explained that he had already posted a notice of intent to condemn on the property, to help expedite the process. Mitchell stated that he spoke with the homeowner and she expressed that she has no intent to fix the condition of the home. Randy Lambert stated that he would accept a motion to proceed with notice of condemnation unless the homeowner rectifies the situation or presents an acceptable plan to bring the property into compliance. Mark Dickess made the motion. The motion was seconded by Brenda Shipley. All were in favor. The motion passed.

Debbie Fisher initiated discussion concerning the Health Department's authority to inspect rental properties. Randy stated that Debbie had the authority to instruct the nuisance control officer to enter rental property so long as the condition of such property constituted a hazard to public health.

### Personnel

Randy Lambert asked for a motion to accept the resignation of Joan Black as a contact tracer. Debbie noted that Joan Black came out of retirement to help the Health Department during the Covid-19 pandemic. Brenda Shipley made a motion to accept Joan's resignation. Mark Dickess seconded the motion. All were in favor. The motion passed.

Next, the Board of Health reviewed *Employee Performance Evaluation – Form R*, which is found in the Health Department's Personnel Policy & Procedures Manual. Mark Dickess and Randy Lambert agreed that performance evaluation forms are only as good as the evaluator.

Next, Debbie Fisher provided a summary of the leadership essentials training that she attended, hosted by the Association of Ohio Health Commissioners (AOHC). Debbie stated that she intended to send Angela Bostick-Doyle (DON), Paul O'Banion (Director of Environmental Health), and Zach Schweinsberg (Fiscal Officer).

### Other Reports

Randy Lambert asked for a motion to receive and file the reports included in section 6 of the agenda. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.



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### Continuing Education

Debbie notified the Board of Health that the County would be hosting a training for Ohio ethics law, 4-6 PM on April 3<sup>rd</sup>, 2023. Debbie stated that if Board members would attend the training, then the board would not be required to have a continuing education section at each Board meeting.

Randy Lambert asked for a motion to accept the resignation of Curt Anderson, Vice-President from the Board of Health. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

The next meeting is scheduled for 04/12/2023 at 4:48 PM in the Conference Room of Lawrence County Health Department.

Minutes Approved by:

  
Randall Lambert, BOH President

4-12-23  
Date

