



Tony Virgin, MD
Health Commissioner

LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Jim Meadows, MD
Medical Director

Lawrence County Board of Health July 20th, 2023, Minutes

Call Meeting to Order

The meeting was called to order at 4:10 PM. Board Members present included Randy Lambert (President), Brenda Shipley (Vice-President), Mark Dickess, and Melanie Taylor.

Also present was Debbie Fisher (Administrator), Angela Bostick-Doyle (Director of Nursing), and Zach Schweinsberg (Fiscal Officer).

Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Public Comment

The President of the Board noted that no members of the public were present for public comment.

Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept financial reports. Mark Dickess made the motion. Melanie Taylor seconded the motion. All were in favor. The motion was passed.

Next, the Board of Health Discussed Resolution 07202023a. Randy Lambert explained that Resolution 0720203a was to form a loan agreement whereby the Health Department could lend clothing to volunteers and contractors that had the Health Department's logo. By requiring borrowers to return the clothes after some time, this would prevent the Health Department from having to collect employment taxes from volunteers and contractors. Randy also stated that the purchase of Health Department branded clothing was to help meet accreditation requirements.

Mark Dickess made the motion to waive the three-reading rule for Resolution 07202023a. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Mark Dickess made the motion to approve Resolution 07202023a A RESOLUTION THAT THE LAWRENCE COUNTY BOARD OF HEALTH AUTHROIZES THE PURCHASE OF CLOTHING TO BE



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

LOANED TO VOLUNTEERS AND CONTRACTORS. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Next, the Board of Health reviewed the budgeted costs for the annual women's healthcare conference in Las Vegas. The report showed that total costs were estimated to be \$9,740.00, with \$1,806.00 to be paid by the Board of Health and \$7,934.00 to be paid from the reproductive health and wellness grant. Melanie Taylor made the motion to approve the travel costs for the conference. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Review of Strategic Plan and Performance Management

Debbie Fisher (Administrator) discussed the Health Department's current strategic plan and performance management / quality improvement plan. Debbie noted that the current plans are outdated. The last time that the plans were updated, the Health Department worked on them as a group. Debbie stated that she has reserved a room at Ohio University and that she would like to close the Health Department. This time would be used to gather input from all the staff, limit interruptions, and Ohio University would have enough space so that everyone can sit in the same room (at the Monday morning staff meetings, there is not enough space for all the staff). Brenda Shipley made a motion to approve the closure of the Health Department for staff to work on updating the strategic plan and performance management / quality improvement plan.

Environmental

The Board of Health reviewed the lab results from Pace for the water sample collected by John Haskins at Land of Goshen. The results were found to be in full compliance with the guidelines issued by Ohio EPA. On 07/17/2023, Scott Davies came from Ohio Department of Natural Resources and brought a hydrogeologist with him. Garrett Carpenter and Steve Rudd met with them at Land of Goshen. During the visit, for the first time since Keith Bryant's initial complaint, gray water was observed. Keith Bryant had talked about the gray water previously, but the condition was never visible to Health Department staff on other visits. The water upstream from Land of Goshen was noted to be very acidic, but that further downstream became less acidic. The creek was found to have higher levels of E. coli than the discharge point at Land of Goshen, but all levels of E. coli were significantly lower than the maximum that is allowed by Ohio EPA.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Jim Meadows, MD
Medical Director

Tony Virgin, MD
Health Commissioner

Randy Lambert asked for a motion to receive and file the environmental health report. Mark Dickess Made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Personnel

Next, the Board of Health reviewed a resignation letter from Josh Haney. Randy Lambert noted that the letter was nice. Mark Dickess made a motion to accept Josh's resignation. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Other Reports

Angela Bostick-Doyle (Director of Nursing) noted that the Public Health Workforce grant and Covid-19 Enhanced Operations grants had been approved. Debbie stated that she just submitted a notice for intent to apply for a dental sealant grant.

Randy Lambert asked for a motion to receive and file the reports listed under section 6 of the agenda. Mark Dickess made the motion. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Personnel

Mark Dickess made a motion to enter executive session to discuss compensation of public employees, as permitted by Ohio Rev. Code § 121.11 (G)(1). A vote was taken:

Randy Lambert: yea
Brenda Shipley: yea
Mark Dickess: yea
Melanie Taylor: yea

The Board of Health entered executive session at 4:37 PM. The Board of Health left executive session at 5:42 PM.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Randy Lambert asked for a motion to adjust certain employees' hourly compensation to bring them in line with the industry, as presented to the Board of Health by the Fiscal Officer, with an effective date of 07/08/2023. The following hourly increases were presented:

Last Name	First Name	Adjustment	Adjusted Hourly Rate
Barnett	Stephanie	\$1.64	\$22.00
Becker	Phyllis	2.67	18.00
Bostick-Doyle	Angela	1.50	30.50
Carpenter	Garrett	2.00	18.00
Davis	Mary	2.71	18.00
Jenkins	Mitchell	2.50	15.50
Klaiber	Frannie	2.71	18.00
Newman	Sandy	1.64	22.00
Prince	Sherry	1.00	17.00
Stapleton	Jessica	\$3.00	\$15.00

Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Randy Lambert asked for a motion to approve an across the board 5% pay raise, based on the adjusted pay rates, and effective 07/08/2023. The new pay rates would be as follows:

Last Name	First Name	5% Increase	New Hourly Rate
Abdulrahman	Mohammad	\$1.09	\$22.93
Barnett	Stephanie	1.10	23.10
Becker	Phyllis	0.90	18.90
Bostick-Doyle	Angela	1.53	32.03
Carpenter	Garrett	0.90	18.90
Carpenter	Paula	0.75	15.75
Clarkson	Angela	0.95	19.95
Davis	Mary	0.90	18.90
Dillon	Georgia	2.50	52.50
Fisher	Debbie	1.78	37.46
Jenkins	Mitchell	0.78	16.28
Klaiber	Frannie	0.90	18.90
Lewis	Maxine	1.00	21.07
Litton	Paola	0.80	16.80
Newman	Sandy	1.10	23.10
O'Banion	Paul	1.27	26.65
Prince	Sherry	0.85	17.85
Quillen	Cindy	0.92	19.30
Richards	Jennifer	1.25	26.25
Rudd	Steve	1.06	22.34
Schweinsberg	Zach	1.53	32.03
Stapleton	Jessica	0.75	15.75
Zornes	Camryn	\$0.90	\$18.90

Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Adjournment

Randy Lambert asked for motion to adjourn. Mark Dickess seconded the motion. All were in favor. The motion passed. The meeting adjourned at 5:45 PM.

The next meeting is scheduled for 08/16/2023 at 4:00 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:



Randall Lambert, BOH President

9-6-23

Date