



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health 07-23-2025 Minutes

Call Meeting to Order

The meeting was called to order at 4:11 PM.

Roll Call

Randy Lambert (President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Mark Dickess (Vice-President)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Brenda Shipley	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Melanie Taylor	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Kevin Willis	<input checked="" type="checkbox"/> Absent <input type="checkbox"/> Present

Also present was:

Tony Virgin (Health Commissioner)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Debbie Fisher (Administrator)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Angela Bostick-Doyle (Director of Nursing)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Paul O'Banion (Environmental Health Director)	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present
Zach Schweinsberg (Fiscal Officer).	<input type="checkbox"/> Absent <input checked="" type="checkbox"/> Present

Approve Minutes

Randy Lambert asked for a motion to approve the minutes. Melanie Taylor made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Randy Lambert noted that no members of the public were present.

Financial

Randy Lambert asked for a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Mark Dickess made the motion. Brenda Shipley seconded the motion. All were in favor. The motion passed.



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Zach Schweinsberg informed the Board of Health that the following advances were converted to transfers:

- Resolution 05142025a authorized the advance of \$5,500 to fund E34 COVID-19 Bridge Vaccination Grant. This has not been repaid to E00 Board of Health Fund (general fund) and is now considered a transfer.
- An advance made on 01-15-2025 in the amount of \$1,500 to E34 COVID-19 Bridge Vaccination Grant, \$768.57 was not paid back to E00 Board of Health Fund (general fund). The \$768.57 is now considered a transfer.
- An advance made on 03-19-2025 in the amount of \$4,100 to E33 Preconception Health & Wellness, \$424.51 was not paid back to E00 Board of Health Fund (general fund). The \$424.51 is now considered a transfer.
- An advance made on 04-17-2025 in the amount of \$2,000 to E33 Preconception Health & Wellness has not been repaid and is now considered a transfer.
- An advance made on 05-15-2025 to fund E33 Preconception Health & Wellness Grant in the amount of \$10,500 has not been repaid and is now considered a transfer.

Environmental

Paul O'Banion provided updates about ongoing projects for the septic program.

Personnel

The Board of Health reviewed the memorandum on Jessica Stapleton's resignation. The Board of Health placed her on unpaid administrative leave and directed that she be sent written notification of a Loudermill Hearing via certified mail, as well as regular mail.

Other Reports

The Board of Health reviewed the reports listed in section 6 of the agenda. Mark Dickess made a motion to receive and file the reports as presented. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Debbie Fisher informed the Board of Health that she presented the PHAB plaque received by the Health Department to the Lawrence County Commissioners. The plaque is now hanging in the patient waiting area of the Health Department. She also notified the Board of Health that the PHEP grant may be reduced by 28%.



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Randy Lambert asked for a motion to enter executive session to consider the employment, dismissal, discipline, demotion, or compensation of a public employee as permitted by Ohio Rev. Code 121.22 (G)(1). A roll call vote was taken:

Randy Lambert: Yes

Mark Dickess: Yes

Brenda Shipley: Yes

Melanie Taylor: Yes

The Board of Health entered executive session at 4:30 PM.

The Board of Health came out of executive session at 6:00 PM.

The Board of Health noted concerns about the 2026 budget and the recent decreases in expected funding for the position of Health Planner. Mark Dickess made a motion to eliminate the position of Health Planner and to notify Jennifer Newman that she will be laid off. The motion was seconded by Brenda Shipley. All were in favor. The motion passed.

Adjournment

Having covered everything on the agenda, the Board President adjourned the meeting at 6:09 PM.

The next meeting is scheduled for August 20th, 2025, at 12 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:


Randall Lambert, BOH President

8-20-25

Date

