



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health September 20th, 2023, Minutes

Call Meeting to Order

The meeting was called to order at 4:00 PM. Board Members present included Brenda Shipley (Vice-President), Mark Dickess, and Melanie Taylor.

Also present was Debbie Fisher (Administrator), Angela Bostick-Doyle (Director of Nursing), Paul O'Banion (Director of Environmental Health), and Zach Schweinsberg (Fiscal Officer).

Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Melanie Taylor seconded the motion. All were in favor. The motion passed.

Public Comment

The Vice-President of the Board asked if any members of the public were present. No members of the public were found to be present.

Accreditation

Brenda Shipley asked Debbie Fisher to provide an update regarding accreditation. Debbie stated that a technical assistance call had been scheduled during October with the Public Health Accreditation Board (PHAB). A site visit and virtual meeting are scheduled with PHAB in November. Debbie provided other details about the process of becoming accredited.

Financial

Mark Dickess made a motion to approve expenditures, pay bills & salaries, and accept financial reports. Melanie Taylor seconded the motion. All were in favor. The motion was passed.

A quote was presented to the Board of Health from Swim Brothers to remodel the exam rooms and lab room in the amount of \$43,525.07. Discussion was held regarding the nature of the work to be done, the timing of when it may be completed, and other details. Mark Dickess made a motion to approve the quote, contingent on the fact that the Health Department is not required to receive three bids for this project. Melanie Taylor seconded the motion. All were in favor. The motion passed.



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Environmental

Paul O'Banion summarized the contents of the Environmental Health Report.

Mark Dickess made a motion to receive and file the Environmental Health Report. Melanie Taylor seconded the motion. All were in favor. The motion passed.

The Board of Health reviewed the proposed updated version of the temporary food license plan review form. Mark Dickess made a motion to approve the updated temporary food license plan review form as presented. Melanie seconded the motion. All were in favor. The motion passed.

Next, Paul O'Banion informed the Board of Health that Kristi Hayes was using a private septic system although her home is within the mandatory hookup distance for Aqua Water. Ms. Hayes' system was licensed by Lawrence County Health Department in 2015. When there is access to public sewer, the Health Department does not typically issue a permit for the use of a private septic system. Since the private septic system is not currently causing a public health hazard, the Board expressed that they do not intend to take any action at this time.

Next, Paul O'Banion showed the Board of Health pictures of a septic tank at a vacant property that is not properly covered. Plywood has been placed over the septic tank to prevent a person or animal from getting stuck in there. Discussion was held regarding the issue. The Board of Health did not take any action on this matter.

Personnel

Zach Schweinsberg proposed an updated travel policy for the Health Department's policy manual. The Board of Health reviewed the proposed updates to the travel policy. Mark Dickess made a motion to approve the updated travel policy. Melanie Taylor seconded the motion. All were in favor. The motion passed.

The Board of Health was notified that Mary Davis (Vital Statistics Registrar) intends to retire at the end of the year. No action was taken at this time.

Other Reports

Mark Dickess asked for a motion to receive the reports listed under item 6 on the agenda. Melanie Taylor seconded the motion. All were in favor. The motion passed.



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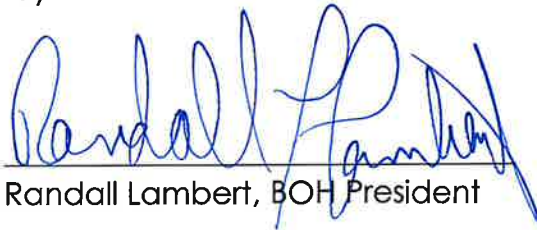
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Adjournment

Melanie Taylor made a motion to adjourn. Mark Dickess seconded the motion. All were in favor. The motion passed. The meeting adjourned at 4:43 PM.

The next meeting is scheduled for 10/18/2023 at 4:00 PM in the Conference Room of Lawrence County Health Department

Minutes Approved by:

A handwritten signature in blue ink, appearing to read "Randall Lambert".

Randall Lambert, BOH President

10/18/23

Date

