



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Tony Virgin, MD
Health Commissioner

Jim Meadows, MD
Medical Director

Lawrence County Board of Health February 22nd, 2023, Minutes

Call Meeting to Order

The meeting was called to order at 4:08 PM. Board Members present included: Randy Lambert (President), Mark Dickess, and Brenda Shipley.

Also present was Zach Schweinsberg (Fiscal Officer), Angela Bostick-Doyle (Director of Nursing), Paul O'Banion (Director of Environmental Health), Mitchell Jenkins (Nuisance Control Officer), Keith Bryant, Alvin Bradley

Approve Minutes

Mark Dickess made a motion to approve the minutes from the last meeting. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Public Comment

Randy Lambert asked if anyone would like to make a public comment. Randy Lambert noted that Keith Bryant had requested to speak with the Board of Health. Keith Bryant asked who the head of the Board of Health was. Randy explained that Randy was the President of the Board of Health and conducted the meeting, but that all Board members had an equal vote. Keith Bryant asked who the bosses of the Health Department were. The Board of Health explained that the Health Department had a part-time health commissioner, a full-time administrator, and that issues then get assigned to people below the administrator based on the nature of the issue.

Keith asked if there was an acting administrator while Debbie Fisher was absent. Randy said no, explaining that the head of each department handles their own issues. Keith explained that he had a septic complaint dating back to 2020. Keith distributed two packets of pictures that documented what appeared to be sewage discharge into a nearby creek from Land of Goshen Treatment Center (Land of Goshen). Keith explained that he owned property within 100ft of the Land of Goshen's septic system. Keith noted that the pictures he distributed were taken on 02/15/2023 (these pictures are included in the Board reports but are undated). Randy asked Paul to provide a summary to the Board of Health regarding Land of Goshen's septic system. Paul stated that a new septic system was installed by Little's due to issues with the previous system. Keith claimed that his pictures were taken after the new septic system had been installed. Paul referred to pictures taken on 02/22/2023, explaining that the culvert appeared to be clean. Mark Dickess stated that he talked with



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John Haskins on 02/22/2023. According to Mark, John stated that the new unit is working, but that there was likely residual soil, silt, and other materials being pushed out by the rain.

After some further discussion, it was decided that the environmental health director would follow up with Land of Goshen, and within 14 days, report the findings to the Board of Health. If it is determined that further corrective action is required, then Land of Goshen must provide a corrective plan of action to that can be completed within a reasonable amount of time.

Keith Bryant and Alvin Bradley left the meeting at 4:45 PM.

Financial

Mark Dickess made a motion to approve expenditures, pay bills & salaries, and accept the financial reports. Brenda Shipley seconded the motion. All were in favor. The motion was passed.

Angela Bostick-Doyle stated that she had an item that she would like to add to the financial report. She reported that the Public Health Workforce Development grant would continue for the next 4 years, for a total of \$435,000.00. She also reported that the Covid-19 Enhanced Operations grant would be renewed for another year, but the dollar amount had not been set yet. through

Next, the Board of Health reviewed the new records retention schedule. The Fiscal Office explained that the Auditor of State's Office suggested that a category be added for transient records. Mark Dickess made a motion to approve the new records retention schedule. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Environmental

The Board of Health reviewed the Environmental Health Report. Paul provided a brief update concerning a septic dispute between Debbie Hatcher and Donna Midkiff. Mark Dickess made a motion to accept the environmental health report. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Next, Mitchel Jenkins presented information about the house located at 134 Locust St, Coal Grove, OH 45638. The parcel number for the home is 29-063-0400.000. The current property owner is deceased and a next-of-kin was unable to be contacted. \$12,000.00 of delinquent property taxes were noted to be owed on the home. Chief Murphy of Coal Grove



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contacted the nuisance control officer and stated that he believed that the home posed a public safety hazard. The nuisance control officer also stated that condemning this property would help the land bank to be able to acquire the property faster. Pictures of the property were presented to the Board of Health. Randy Lambert suggested that in situations like this one, that a posting should be made as soon as possible stating that the property will be referred to the Board of Health for condemnation if no response is received in a timely period. Randy Lambert asked the nuisance control officer to review the *Housing Nuisance Complaint/Building Condemnation Procedures* policy.

Randy Lambert asked for a motion authorizing the nuisance control officer to post a notice of proposed action by the board of health to condemn the property, and that if no response is received within 30 days, to proceed with posting the notice that the house is condemned. Brenda Shipley made this motion. Mark Dickess seconded the motion. All were favor. The motion passed.

Mitchell Jenkins left the meeting at 5:12 PM.

Mark Dickess made a motion to approve the environmental health report. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Mark Dickess made a motion to approve the water hauling, garbage hauling, and sewage treatment system fees for 2023. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Other Reports

The Board of Health briefly reviewed the reports listed in items a-g of the agenda, except for item c, being the accreditation/PIO report. Mark Dickess made a motion to accept the reports. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Continuing Education

The Board of Health reviewed regulations on septic complaints, nuisance complaints, and suicide fatality review board.

Personnel

Randy Lambert asked for a motion to enter executive session, under Ohio Rev. Code § 121.22 (G)(1) for the purpose of discussing personnel matters related to Sherry Prince, Mitchell



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Jenkins, Georgia Dillon, and Mohammad Abdulrahman. Brenda Shipley made the motion to enter executive session. Mark Dickess seconded the motion. A vote was taken:

Mark Dickess: yea
Randy Lambert: yea
Brenda Shipley: yea

The Board of Health entered executive session at 5:13 PM. The Board of Health left executive session at 5:45 PM.

Randy Lambert summarized that during executive session, payroll issues were discussed, and that the Board of Health intended to make several motions as a result.

Mark Dickess made a motion to hire Georgia Dillon part-time as a nurse practitioner for clinics at 16hrs per week, unless more hours per week are deemed necessary by the Director of Nursing, at a rate of \$50 per hour. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Brenda Shipley made a motion to give Mitchell Jenkins a raise to \$13.00 per hour, effective 02/18/2023. Randy Lambert seconded the motion. All were in favor. The motion passed.

Mark Dickess made a motion to increase Sherry Prince's pay to \$16.00 per hour, effective 02/18/2023. Brenda Shipley seconded the motion. All were in favor. The motion passed.

Brenda Shipley made a motion to increase Jessica Stapleton's pay to \$12.00 per hour, effective 02/18/2023. Mark Dickess seconded the motion. All were in favor, the motion passed.

Discussion was also held during the executive session about implementing a minimum wage for health department employees. No action was taken at this time.



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Adjournment

Brenda Shipley made the motion to adjourn. The motion was seconded by Mark Dickess. All were in favor. The motion passed. The meeting adjourned at 5:53 PM.

The next meeting is scheduled for 03/15/2023 at 4:00 PM in the Conference Room of Lawrence County Health Department.

Minutes Approved by:


Randall Lambert, BOH President

1-24-2023
Date

