



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Public Health
Prevent Promote Protect
Lawrence County Health Department

Lawrence County Board of Health March 24nd, 2022, Minutes

Roll Call: The meeting was called to order at 4:26 PM. Board Members present included: Mark Dickess, Lois Herrell, Randy Lambert (President), and Brenda Shipley.

Also present was Georgia Dillon (Health Commissioner), Angela Bostick-Doyle (Director of Nursing), and Zach Schweinsberg (Fiscal Officer).

Approval of minutes: A motion was made by Mark Dickess to approve the minutes for February 24th, 2022. The motion was seconded by Brenda Shipley. All were in favor, the motion passed.

The Annual Financial Report (AFR) was submitted to the Ohio Department of Health on 03/17/2022. The Board reviewed and discussed the AFR.

Approval of expenditures and financial reports: A motion was made by Mark Dickess to approve the expenditures and financial reports. Lois Herrell seconded the motion. All were in favor, the motion passed.

Bonus for Dennis Carter: The board discussed whether to provide Dennis Carter with a performance bonus. Bonuses were issued to employees last month from the Public Health Workforce Development Grant (fund E28), but with Dennis being a contractor, he cannot receive a bonus from grant funding. Further, the only bonus a 1099 contractor can ordinarily receive would have to be included in an agreement/contract. No such contract or agreement exists between Dennis Carter and Lawrence County Health Department.

Brigham Anderson, Lawrence County Prosecutor, has been contacted for a legal opinion on whether Dennis can be given a bonus. Brenda Shipley made a motion to pay Dennis Carter \$258.96, subject to the opinion of legal counsel. Mark Dickess seconded the motion. All were in favor, the motion passed.

Discussion was held regarding campgrounds and the fees assessed on campground by the Health Department (currently no fees are charged by the Health Department).

Resolution 03242022a A RESOLUTION TO ADOPT ENVIRONMENTAL FEES FOR BODY ART, POOL/SPA, AND CAMPGROUND, BY EMERGENCY MEASURE: A motion was made by Brenda Shipley and seconded by Mark Dickess. All were in favor, the motion passed.

Discussion of Jim Ridgeway Complaint: Randy Lambert and Paul O'Banion have been working to address a complaint made by Jim Ridgeway regarding his neighbor's failed septic system. Jim Ridgeway and his father were present at the meeting and expressed their concerns. Randy noted that in the past, Lawrence County Health Department has never had someone fail to bring their septic system into compliance. Randy summarized the necessary procedures and informed Mr. Ridgeway that a hearing would need to be held and proper notice given to the affected parties. The hearing was scheduled for April 13th, 2022 at 4:00 PM in the Conference Room of Lawrence County Health Department. Mr. Ridgeway and his father left the board meeting at 5:03 PM.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Policy Manual Updates: Discussion was held regarding the updated LCHD Policy Manual. Randy Lambert signed the newest copy, and a copy of the policy manual has been placed in the share drive. The Board of Health was asked to consider amending the policy manual to allow the Health Department to buy back an employee's accrued vacation time.

Randy Lambert requested to view a report at the next meeting indicating how much accrued time Health Department employees had and which ones had accruals in excess of 15 weeks. Mark Dickess suggested that the Health Department could buy back employees accrued vacation time to get them down to 15 weeks. The policy manual current states that employees may carry over up to 3 years of accruals. 3 years of accruals could vary based upon the employee's years of service, so Randy suggested that the policy be simplified by making the maximum accruals be 15 weeks. Mark Dickess said he would review the City of Ironton's vacation policy and propose a revised policy at the next meeting. No formal action was taken regarding the policy manual.

Personnel: The members of the Board of Health reviewed the resignation of Melissa Sullivan-Mullins and Jamie Littlejohn. Melissa voluntarily resigned on 03/03/2022. Jamie voluntarily resigned on 03/13/2022. Jensyn Shepherd submitted her two-week notice, with her last day set for 04/05/2022. Brenda Shipley made a motion to accept the resignation of Melissa, Jamie, and Jensyn. Mark Dickess seconded the motion. All were in favor, the motion passed.

A motion was made by Mark Dickess to approve the policy manual. A seconded was made by Brenda Shipley. All were in favor, the motion passed.

Mark Dickess made a motion to accept all other reports as presented. Brenda Shipley seconded the motion. All were in favor, the motion passed. Brenda Shipley made a motion to pay the bills and salaries. Mark Dickess seconded the motion. All were in favor, the motion passed.

Brenda Shipley made a motion to adjourn. The motion was not seconded.

Randy Lambert raised the topic of giving Georgia Dillon a raise. Lois Herrell was in favor of giving Georgia a raise. Brenda Shipley and Mark Dickess were not in favor of doing a raise at this time. Lois Herrell was in favor of giving Georgia a raise. Mark Dickess stated that he did not feel prepared to vote on an increase right now, but would be willing to entertain a more formal proposal. Angela Bostick-Doyle's pay was also discussed, since she is currently paid at two different rates depending on what she is doing. Randy suggested that both of these topics be revisited on 04/13/2022.

A motion was made by Lois Herrell to adjourn. Brenda Shipley seconded the motion. All were in favor, the motion passed. The meeting adjourned at 5:53 PM.

The next meeting is scheduled for 04/13/2022 at 4:00 PM in the Conference Room of Lawrence County Health Department.

Minutes Approved by:


Randall Lambert, BOH President

04/20/2022
Date



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

March 24th, 2022
Resolution No. 03242022a

A RESOLUTION TO ADOPT ENVIRONMENTAL FEES FOR BODY ART, POOL/SPA, AND CAMPGROUND, BY EMERGENCY MEASURE

WHEREAS, the Lawrence County Health Department Board of Health is the licensing authority for the programs listed above, and;

WHEREAS the proposed program fees are based on the 2019 cost analysis as directed in ORC 3717-45, and;

WHEREAS the Board of Health believes no one would be opposed to the proposed 2022 fees as they reflect neither a change or reduction from the 2021 fees, and;

WHEREAS the fees need to be approved immediately so that affected vendors will have sufficient and advanced notice of such fees

BE IT RESOLVED BY THE LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH:

Section 1. To adopt the environmental fees as presented below:

Body Art	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Body Art Facility	\$200	\$0	\$200	\$50	\$250
Temporary Body Art Facility Unchanged for 2021	\$100	\$0	\$100		

Recreation	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Pool/Spa	\$190	\$80	\$270	\$50	\$327.50
Each Additional Pool/Spa at Same Location	\$190	\$55	\$245	\$47.50	\$292.50
Recreation	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Permanent Campground		\$110	\$110		
Temporary Campground	\$100	\$0	\$100		

*Late fee is 25% of local fee ORC-3709.09 (D)

Passed 03/24/2022 after 1 reading. Vote: Yeas: 4 Nays: 0 Approved 03/24/2022

President of Board of Health Randall Jenkins

Health Commissioner George Dillon