

Lawrence County Health Department Board of Health

December 16, 2020

Minutes

1. Roll call

The roll call was taken by President Randall Lambert at 12:25 PM. Randall Lambert, Brenda Shipley was present at Board of Health office. Those present by virtual meeting were Curtis Anderson and Mark Dickess. Also present were Georgia Dillon and Melissa Mullins.

2. Approve Minutes

Randall Lambert called for motion to approve the minutes. Brenda Shipley made a motion to accept the minutes as read; Mark Dickess seconded the motion. After time for discussion a vote was taken and the motion was passed, minutes approved.

3. Action Items

a. Personnel-New Hire Request

- i. The next item up for discussion was the approval to hire the following enforcement officers Lennis Abrams, Matthew McGraw, Kevin McKenzie, Chris Majher part-time at \$30 per hour under the Coronavirus Response Grant ending December 31, 2020. Randall Lambert called for motion to approve the hiring of Lennis Abrams, Matthew McGraw, Kevin McKenzie, Chris Majher. Brenda Shipley made a motion to approve the application. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.
- ii. The next item up for discussion was the approval to hire Karen Korff, and Rachel Osborne at \$13 per hour as the role of Contact Tracer on a part-time basis. Randall Lambert called for motion to approve the hiring of Karen Korff and Rachel Osborne. Brenda Shipley made a motion to approve the hiring. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.
- iii. The next item up for discussion was the approval to hire Jessica Stapleton at \$10 per hour as the role of Contact Tracer on a full-time basis. Randall Lambert called for motion to approve the hiring of Jessica Stapleton. Brenda Shipley made a motion to approve the hiring. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.
- iv. The next item up for discussion was the approval to hire Mohammad Abdulrahman, MPH, CMQ at \$20 per hour as the role of Epidemiologist on a part-time basis. Randall Lambert called for motion to approve the hiring of Mohammad Abdulrahman, MPH, CMQ. Brenda Shipley made a motion to approve the hiring. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

b. Expenses

i. Approval of Expenditure

The next item to come up for discussion was the approval of expenditures. Randall Lambert called for a motion to approve the expenditures. Brenda Dickess made a motion to approve the monthly expenses. Curtis Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.

ii. Emergency Resolution 121620a

The next item to come up for discussion was the review and approval of Emergency Resolution 121620a to pass 2021 Environmental fees due to the current COVID-19 Pandemic. Randall Lambert called for a motion to approve Resolution 121620a. Brenda Shipley made a motion to approve the resolution. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

4. COVID-19 Report

- a. Report was given by Health Commissioner concerning COVID-19. Update Board on outbreaks, contact tracers and school guidance.
- b. Report was given on contact tracers updated.
- c. Report was given on current COVID-19 grants

5. Acceptance and Approval of Reports Received

- a. The next order of business to come before the Board was the approval of monthly reports as received. Randall Lambert called for motion to approve the monthly reports. Brenda Shipley made a motion to accept the monthly reports as attached. Mark Dickess seconded the motion. After time for discussion a vote was taken, and the motion was passed.

6. Adjournment

- a. The next meeting will be January 20, 2021 12:00 p.m. at the Lawrence County Health Department.
- b. Being nothing further to come before this board, Mark Dickess made a motion to adjourn. Brenda Shipley seconded the motion. A vote was taken, and the motion was passed. The Lawrence County Board of Health was adjourned at 12:55 PM.

Minutes Approved By:


Randall Lambert, BOH President

Date: 1/19/21



LAWRENCE COUNTY HEALTH DEPARTMENT

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740-532-3962



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Georgia Dillon, APRN, CNP
Health Commissioner

Jim Meadows, MD
Medical Director

December 16, 2020
Resolution No: 121520a

A resolution to adopt the following attached environmental program fees as an emergency measure due to the current COVID-19 Pandemic: Food Program, Septic, Pool, Body Art, Recreation, Private Water, Nuisances re-inspection fees as attached.

WHEREAS, the Lawrence County Health Department Board of Health is the licensing authority for the programs listed above and;

WHEREAS, the proposed Program fees are based on the 2019 cost analysis as directed in ORC 3717-45.

WHEREAS, the Board of Health believes no one would be opposed of the proposed 2021 fees as they reflect either no change or a reduction from the 2020 fees.

WHEREAS, impossible to have a public meeting due to the pandemic and the Board of Health feels it is in the best interest of community.

WHEREAS, if approved the proposed fees will be effective immediately upon signing and will affect the 2021 licensing period.

BE IT RESOLVED by the Board of the Health District of Lawrence County, Ohio:

SECTION 1: The Board of Health approves and adopts the 2021 fees as attached.

SECTION 2: That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: 12/16/2020 after 1 reading. Vote: Yeas 4 Nays 0

Approved: 12/16/2020

Attest: Brenda Shipley
Board Member

Randy Lambert
President of the Board of Health

Georgia Dillon
Health Commissioner

Motioned by: Brenda Shipley
Seconded by: Mark Dickess
Date: December 16, 2020

Lawrence County Board of Health:
Randy Lambert, President • Curtis Anderson, Vice President
Lois Herrell • Brenda Shipley • Ryan Brislin, MD

2021 Environmental Fees

Commercial	Total Fee	Local Amount	State Amount	Late Penalty Amount	Total with Late Fee
Risk Level 1 < 25,000 SQ. FT.	\$146	\$118	\$28.00	\$29.50	\$175.50
Risk Level 1 ≥ 25,000 SQ. FT.	\$180	\$152	\$28.00	\$38.00	\$218.00
Risk Level 2 < 25,000 SQ. FT.	\$161	\$133	\$28.00	\$33.25	\$194.25
Risk Level 2 ≥ 25,000 SQ. FT.	\$185	\$157	\$28.00	\$39.25	\$224.25
Risk Level 3 < 25,000 SQ. FT.	\$228	\$200	\$28.00	\$50.00	\$278.00
Risk Level 3 ≥ 25,000 SQ. FT.	\$454	\$426	\$28.00	\$106.50	\$ 560.50
Risk Level 4 < 25,000 SQ. FT.	\$269	\$241	\$28.00	\$60.25	\$ 329.25
Risk Level 4 ≥ 25,000 SQ. FT.	\$478	\$450	\$28.00	\$112.50	\$ 590.50

Non-Commercial	Total Fee	Local Amount	State Amount	Late Penalty Amount	Total with Late Fee
Risk Level 1 < 25,000 SQ. FT.	\$73	\$59	\$14.00	\$14.75	\$ 87.75
Risk Level 1 ≥ 25,000 SQ. FT.	\$90	\$76	\$14.00	\$19.00	\$ 109.00
Risk Level 2 < 25,000 SQ. FT.	\$80.50	\$66.50	\$14.00	\$16.63	\$ 97.13
Risk Level 2 ≥ 25,000 SQ. FT.	\$92.50	\$78.50	\$14.00	\$19.63	\$ 112.13
Risk Level 3 < 25,000 SQ. FT.	\$114	\$100	\$14.00	\$25.00	\$ 139.00
Risk Level 3 ≥ 25,000 SQ. FT.	\$227	\$213	\$14.00	\$53.25	\$ 280.25
Risk Level 4 < 25,000 SQ. FT.	\$134.50	\$120.50	\$14.00	\$30.13	\$ 152.75
Risk Level 4 ≥ 25,000 SQ. FT.	\$239.00	\$225	\$14.00	\$56.25	\$ 295.25

Mobile, Vending & Temporary	Total Fee	Local Amount	State Amount
Mobile Food Service/Retail Food	\$103	\$75	\$28.00
Temporary Food License (Commercial)	\$45	\$45	
Vending Machine Food Service	\$206.00	\$200.00	\$6.00

2021 Environmental Fees

Plan Review - Commercial/ Non-Commercial	Fee
Risk Level 1 & 2 < 25,000 SQ. FT.	\$100
Risk Level 1 & 2 ≥ 25,000 SQ. FT.	\$200
Risk Level 3 & 4 < 25,000 SQ. FT.	\$300
Risk Level 3 & 4 ≥ 25,000 SQ. FT.	\$400

Plan Review - Extensive Alteration	Fee
Risk Level 1 & 2 < 25,000 SQ. FT.	\$100
Risk Level 1 & 2 ≥ 25,000 SQ. FT.	\$100
Risk Level 3 & 4 < 25,000 SQ. FT.	\$150
Risk Level 3 & 4 ≥ 25,000 SQ. FT.	\$200

Expedited Fees	Fee
3 Day Expedited Fee (In Addition to Plan Review Fee)	\$1,000
10 Day Expedited Fee (In Addition to Plan Review Fee)	\$500

Education	Fee
ServSafe Licensed by the Lawrence County Health Department	\$150
ServSafe Retest Fee	\$70

2021 Environmental Fees

Body Art	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Body Art Facility	\$200	\$0	\$200	\$50	\$250
Temporary Body Art Facility	\$100	\$0	\$100		
Unchanged for 2021					

Recreation	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Pool/Spa	\$190	\$80	\$270	\$50	\$327.50
Each Additional Pool/Spa at Same Location	\$190	\$55	\$245	\$47.50	\$292.50
Recreation	Local Fee	State Fee	Total	Late Fee	Total w/late fee
Permanent Campground		\$110	\$110		
Temporary Campground	\$100	\$0	\$100		

*Late fee is 25% of local fee ORC-3709.09 (D)