

## LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8<sup>th</sup> Street  
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**Public Health**  
Prevent. Promote. Protect.  
Lawrence County Health Department

### Lawrence County Board of Health November 18<sup>th</sup>, 2021, Minutes

**Roll Call:** The meeting was called to order at 4:11 PM. Present were Mark Dickess, Brenda Shipley, Lois Herrell, and Randy Lambert. Curt Anderson was present by phone. Also present was Georgia Dillon, Health Commissioner; Zach Schweinsberg, Fiscal Officer.

**Approval of minutes:** A motion was made by Brenda Shipley to approve the minutes for the October 20<sup>th</sup>, 2021, Lawrence County Board of Health meeting with an amendment to the minutes to show that Resolution 11052021a was voted on and passed. The motion was seconded by Mark Dickess. All were in favor, the motion passed.

The Board of Health reviewed the Statement of Cash Position, Expense Report, Expense Transaction Ledger, U.S. Bank Statement for October, and various GMIS Monthly expenditure reports. Discussion was held on upgrading the Health Department's server. The Board of Health was presented with a quote from Digit3 for replacing the server in the amount of \$13,975.00, as well as an email from Digit3 recommending that the server be replaced. A motion was made by Mark Dickess to approve the purchase of the server. The motion was seconded by Lois Herrell. Discussion was held regarding the scope of the services that Digit3 provides to the Health Department.

Discussion was then held on a request for reimbursement submitted by Sarah Buckley, a dental sealant contract employee for the Health Department. Sarah requested reimbursement for mileage for traveling to a co-worker's house to provide some training. This is not typically allowed by the Health Department, but in this instance an exception was made. A motion was made by Brenda Shipley to authorize the payment of the mileage at the rate approved by the Board of Health in Resolution 03172021b (note: Resolution 0317221b states that the Board of Health's mileage reimbursement rate shall mirror that of Lawrence County, Lawrence County follows the IRS rate, IRS mileage rate is 56¢ / mile). The motion was seconded by Lois Herrell. All were in favor, the motion passed.

The Board of Health then reviewed the environmental report. Discussion was held on when to schedule three readings of the proposed fee schedule for food service in 2022, as required by Ohio Revised Code 705.15. It was concluded that the first reading would be held on 12/15/2021 at 4:00 PM during the Board of Health meeting. The second reading was scheduled for 12/15/2021 at 5:00 PM. The third reading will be scheduled during the next Board of Health meeting, which is scheduled for 12/15/2021 at 4:00 PM.

A motion was made by Mark Dickess to approve the expenditures and to approve the reports received. Brenda Shipley seconded this motion. All were in favor, the motion passed.



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Included in the approved reports were the following line-item transfers:

**COVID-19 GRANT**

11/09/2021: increase E21-12C-002-000 *SALARIES* \$500.00, decrease E21-12C-007-000 *Travel* \$500.00

increase E21-12C-003-000 *SUPPLIES* \$19,906.11, decrease E21-12C-011-000 *Other Expenses* \$19,906.11

increase E21-12C-003-000 *SUPPLIES* \$12,214.76, decrease E21-12C-004 *EQUIPMENT* \$12,214.76

increase E21-12C-002-000 *SALARIES* \$8,732.55, decrease E21-12C-011-000 *Other Expenses* \$4,407.82

increase E21-12C-080-000 *PERS* \$4,407.82, decrease E21-12C-011-000 *Other Expenses* \$4,407.82

increase E21-12C-083-000 *MEDICARE* \$116.41, decrease E21-12C-011-000 *Other Expenses* \$116.41

A cash advance was made in the amount of \$117,502.0 from E00 *BOARD OF HEALTH* to fund E21 *COVID-19 GRANT*. See Resolution no. 11052021a.

The date and time of the next Board of Health meeting was discussed. It was decided to schedule the next meeting for December 15<sup>th</sup>, 2021 at 4:00 PM.

**Motion for adjournment:** The motion to adjourn was made by Mark Dickess. Lois Herrell seconded the motion.

The meeting was adjourned at 4:53 PM on 11/18/2021.

Minutes Approved by:

  
Randall Lambert, BOH President

12/15/2021  
Date