



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Lawrence County Board of Health September 15th, 2021, Minutes

Roll Call: The meeting was called to order at 3:30 PM. Present was Randy Lambert, Lois Herrell, and Brenda Shipley. Also present was Georgia Dillon, Health Commissioner; Zach Schweinsberg, Fiscal Officer; Paul O'Banion, Environmental Director. Mark Dickess and Kurt Anderson were present by phone.

After brief discussion among those who were present, it was determined that the next board meeting would be held on October 20th, 2021, at 4:00 PM.

Approval of minutes: A motion was made by Lois Herrell to approve the minutes for the August 18th, 2021, Lawrence County Board of Health meeting. The motion was seconded by Brenda Shipley. All were in favor, the motion passed.

Approval of expenditures: After review of Statement of Cash Position, Expense Report, Expense Transaction Ledger, U.S. Bank Statement for August, and various GMIS Monthly expenditure reports, a motion was made by Kurt Anderson to pay the bills and seconded by Lois Herrell. All were in favor, the motion passed.

Approval of Resolution 09152021a: Zach Schweinsberg discussed Resolution 09152021a. This resolution would authorize the Fiscal Officer to pay late fees, interest fees, and other potentially avoidable finance charges. While the Health Department strives to never pay fees of this nature, there may be instances where it is more efficient to pay such a fee than to use administrative resources to have the fees removed. Motion was made by Mark Dickess and seconded by Kurt Anderson. All were in favor, the motion passed.

Georgia Dillon provided a summary of the sanitation report that was provided to the Board of Health members. 73 food inspections have been conducted in 2021 so far. 15 animal bite reports were filed in August 2021 (a total of 119 animal bites in 2021), 13 nuisance complaints for August (a total of 108), 5 septic tank reviews (13 total), 4 sale of property inspections (total of 46). Paul O'Banion stated that animal bites for 2021 was unusually high compared to prior years.

WPCLF approvals were then discussed. Paul summarized ongoing projects related to WPCLF and noted that D&D Enterprises has started bidding on WPCLF jobs. Previously, only Little's Septic Service had been bidding. The additional bids are expected to yield better results for WPCLF projects.

Discussion was held on the possibility of Lawrence County Health Department taking over the evaluations of small flow on-site sewage treatment systems (SFOSTS). Randy Lambert stated that a small business was trying to get approved and that the small business complained that the EPA was too slow. Georgia Dillon noted that four local health districts in Ohio have obtained SFOSTS authority but later transferred that authority back to the EPA. Emily Polling directed Georgia to contact The Ohio Department of Health. Georgia received an email from Dusten Gurney (a sewage program specialist with ODH). Dusten did not recommend that Lawrence County Health Department obtain SFOSTS authority due to concerns regarding the health department's ability to pass a septic survey. Further, if the Health Department obtained SFOSTS authority and then did not pass the septic survey, then ODH could revoke the SFOSTS authority. Paul O'Banion summarized the survey by stating that the septic survey mainly entails a review of how paperwork is managed by Lawrence County Health Department, and possibly an on-site inspection of a few projects previously approved by Lawrence County Health Department.



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Personnel Discussion: Discussion was then held on the hiring of Cynthia Quillen, Tifanie Arbogast, Ivy R. Potter, Jeffery Curley, Mary Jane Hall, and Kelly Williamson. Cynthia Quillen was already hired as an Emergency Response Coordinator. Cynthia will be a full-time employee but plans to reduce her hours to part time once she feels more comfortable in the job. A motion was made by Brenda Shipley to approve the hiring of Cynthia Quillen as an Emergency Response Coordinator at a rate of \$18.00 per hour. The motion was seconded by Kurt Anderson. All were in favor, the motion passed.

A motion was made by Brenda Shipley to hire Jeffery Curley as a school liaison at a rate of \$18.00 per hour, pending available grant funds. The motion was seconded by Lois Herrell. All were in favor, the motion passed.

A motion was made by Lois Herrell to authorize the hiring of Tifanie Arbogast, Ivy R. Potter, and Kelly Williamson as the discretion of the Health Commissioner and pending availability of grant funds. The motion was seconded by Brenda Shipley. All were in favor, the motion passed.

Discussion of Covid-19: Georgia discussed Covid-19 related data, such as the number of positive cases, number of patients hospitalized, deaths, etc. Some people in quarantine have not received phone calls from the Ohio Department of Health, so the Lawrence County Health Department has also been reaching out to those in quarantine. The Fairland Board of Education attempted to quarantine students in school. The Lawrence County Prosecutor sent the school a letter. Fairland was the last school in the county to implement a mask mandate for its students.

Approval of reports received: A motion was made by Lois Herrell to approve the reports received. The motion was seconded by Brenda Shipley. All were in favor. Motion Passed.

The approved reports included:

environmental health report, contingent vaccine response plan, vital statistics (birth & death certificates), burial permit fee, accreditation/PIO report, car seat / cribs, reproductive health, maternal and child health program, COVID-19 care resource coordination support, coronavirus response supplemental, COVID-19 contact tracing supplemental, COVID-19 enhanced operations, public workforce, Pallottine grant.

Included in the approved reports were the following line-item transfers:

Public Health Nursing Fund

09/01/2021: \$9,000 added to F00-12C-002-000 *Salary*
\$1,260 added to F00-12C-808-000 *PERS*
\$130.50 added to F00-12C-083-000 *Medicare*



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A motion was made to pay the bills by Brenda Shipley to pay the bills. The motion was seconded by Lois Herrell. All were in favor, the motion passed. A motion was made by Brenda Shipley to accept the reports as read. The motion was seconded by Lois Herrell. All were in favor, the motion passed.

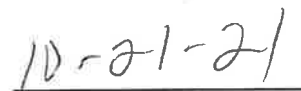
Adjournment: Brenda Shipley made a motion to adjourn the meeting at 4:24 PM. The motion was seconded by Lois Herrell. All were in favor, the motion passed.

The next meeting will be held on October 20th, 2021, at 4:00 PM at the Lawrence County Health Department.

Minutes Approved by:



Randall Lambert, BOH President



Date



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Resolution no. 09152021a

A RESOLUTION TO AUTHORIZE THE FISCAL OFFICER TO PAY LATE FEES, INTEREST FEES, AND OTHER POTENTIALLY AVOIDABLE FINANCE CHARGES

WHEREAS the Lawrence County Health Department seeks to never incur late fees, interest fees, and other potentially avoidable finance charges, it is possible that such charges may arise due to management oversight, vendor conflicts, or other issues and;

WHEREAS circumstances may arise such that it would be advisable to pay a charge as opposed to the administrative costs associated with negotiating said charge;

BE IT RESOLVED BY THE LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH:

SECTION 1. Permits the Fiscal Officer to pay late fees, interest fees, and other potentially avoidable finance charges, so long as the payment of such charges outweighs the potential administrative costs associated with vendor negotiations (potential administrative costs are to be determined by the Fiscal Officer)

SECTION 2. The payment of such fees authorized under this resolution shall be memorialized in the Board of Health meeting minutes.

Passed: 9/15/2021 after 1 reading. Vote: Yeas: 6 Nays: 0

Approved: 9/15/2021

Attest: Brenda Sizely
Board of Health Member Signature

Randall Fumley
President of the Lawrence Co. Board of Health

[Signature]
Lawrence County Health Commissioner

Offered by: Mark Dickess

Seconded by: Kurt Anderson

Date: 9/15/2021

Please attach a copy of the meeting minutes