

Lawrence County Health Department Board of Health

March 17, 2021

Minutes

(final copy)

1. Roll call

The roll call was taken by President Randall Lambert at 5:01 PM. Randall Lambert, Lois Herrell, Brenda Shipley, Mark Dickess was present at Board of Health office. Those present by virtual meeting were Curtis Anderson. Also present were Georgia Dillon and Melissa Mullins.

2. Approve Minutes

Randall Lambert called for motion to approve the minutes. Mark Dickess made a motion to accept the minutes as read; Brenda Shipley seconded the motion. After time for discussion a vote was taken and the motion was passed, minutes approved.

3. Action Items

a. Expenses

i. Approval of Expenditure

The next item to come up for discussion was the approval of expenditures. Randall Lambert called for a motion to approve the expenditures. Mark Dickess made a motion to approve the monthly expenses. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

b. Resolution to approve Water Pollution Control Loan Fund (WPCLF)

i. The next item to come up for discussion is to approve Resolution 03172021a to submit the application and the execution for WPCLF. Randall Lambert called for a motion to approve Resolution 03172021a. Brenda Shipley made a motion to approve Resolution 03172021a. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

c. Resolution to approve Mileage Rate

i. The next item to come up for discussion is approve Resolution 03172021b to approve health department mileage rate to mirror the county rate and any difference set by OBM to be funded out of the general fund. It was also noted staff are to utilize fleet vehicles when possible. Randall Lambert made a motion to approve Resolution 03172021b. Mark Dickess made a motion to approve Resolution 03172021b. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

d. Personnel-Pay Increase

i. The next item up for discussion was to pass a pay raise for Steve Rudd upon passing the NEHA exam. Steve's designation is now Registered Sanitarian. Based off August 22, 2019 minutes the Board noted an increase would be granted upon successfully passing of the NEHA exam. Steve's new hourly payrate will be \$19.49 per/hr effective 3/20/21. Randall Lambert called for a motion to approve the pay increase. Brenda Shipley made a motion to approve the pay raise. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

ii. The next item up for discussion was to pass a \$1.00 pay raise for Paul O'Banion bringing his current rate to \$20.49 based off longevity to be effective 3/20/21. Randall Lambert called for a motion to approve the pay increase. Brenda Shipley made a motion to approve the pay raise. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

e. 2021 Board Reorganization

i. Election of President

The next item to come up for discussion was the election of 2021 Board of Health President. Mark Dickess called for a motion to nominate Randall Lambert for the position of president. Lois Herrell seconded the motion. Brenda Shipley made a motion

to close the nominations. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

ii. Election of Vice President

The next item to come up for discussion was the election of 2021 Board of Health Vice President. Mark Dickess called for a motion to nominate Curtis Anderson. Lois Herrell seconded the nomination. Brenda Shipley made a motion to close the nominations. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

4. COVID-19 Report

- a. Report was given by Health Commissioner concerning COVID-19. Update Board on outbreaks, contact tracers and impact data entry.
- b. Mass vaccination clinics, 11K+ vaccines given to date, over 5000 investigations conducted since start of pandemic.
- c. Several agency including Bill Dingus, Tony Crow, Giovanni's and McDonalds have provided lunch for vaccination staff.

5. Acceptance and Approval of Reports Received

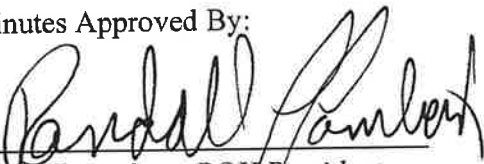
- a. Environmental Program Report
- b. TB & Infectious Disease
- c. Accreditation/PIO Report
- d. Billing
- e. CMH Report
- f. Car Seat
- g. Maternal Child Health Grant
- h. Reproductive Health
- i. Safe Sleep

The next order of business to come before the Board was the approval of monthly reports. Randall Lambert called for motion to approve the monthly reports. Mark Dickess made a motion to accept the monthly reports as attached. Brenda Shipley seconded the motion. After time for discussion a vote was taken, and the motion was passed.

6. Adjournment

- a. The next meeting will be April 21, 2020 at 12:00 p.m. at the Lawrence County Health Department.
- b. Being nothing further to come before this board, Brenda Shipley made a motion to adjourn. Mark Dickess seconded the motion. A vote was taken, and the motion was passed. The Lawrence County Board of Health was adjourned at 5:30 PM.

Minutes Approved By:



Randall Lambert, BOH President

Date: 4/23/21

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LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Resolution no. 03172021a

A RESOLUTION AUTHORIZING LAWRENCE COUNTY HEALTH DEPARTMENT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE COUNTY/HEALTH DISTRICT OF LAWRENCE COUNTY FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS:

Whereas, the Health District of Lawrence County seeks to repair and/or replace failing home sewage treatment systems; and

Whereas, the Health District of Lawrence County intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

BE IT RESOLVED by the Board of the Health District of Lawrence County, Ohio:

SECTION 1. That Georgia Dillon, Health Commissioner, be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Health District of Lawrence County, Ohio.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: March 17, 2021 after 1 reading. Vote: Yeas 4 Nays 0

Approved: March 17, 2021

Attest: [Signature]
Clerk

[Signature]
President of the Lawrence Co. Board of Health
[Signature]
Lawrence County Health Commissioner

Offered by: Brenda Shipley

Seconded by: Max Dickens

Note: Modify this form as needed to reflect your community. (Attach a copy of meeting minutes hereto)



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



Resolution no. 03172021b

A RESOLUTION AUTHORIZING LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH to approve a mileage reimbursement rate for travel to mirror the county rate; with any difference in rate set by OBM, to be funded out of Lawrence County Health Department general funds.

Be it further resolved that staff are to utilize the Health Department's fleet vehicles whenever possible.

WHEREAS, the Lawrence County Health Department Board of Health is the governing authority for the matter listed above, and;

All travel reimbursements shall follow these guidelines, and;


WHEREAS, if approved, the proposed mileage reimbursement will be effective immediately upon signing and will affect the 2021 reimbursement period.

Now therefore, upon motion of Board Member Mark Dickess; and seconded by Board Member Lois Herrell,

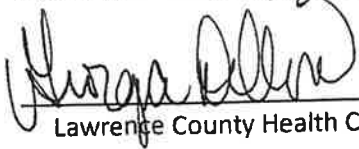
BE IT RESOLVED BY THE LAWRENCE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH:

This resolution was approved by majority vote of the Board on March 17, 2021.

Passed: 3/17/21



President of the Lawrence Co. Board of Health



Lawrence County Health Commissioner

Attest: 

Board Secretary