

Lawrence County Health Department Board of Health

October 21, 2020

Minutes

1. Roll call

The roll call was taken by President Randall Lambert at 12:14 PM. Randall Lambert, Lois Herrell, Brenda Shipley, Mark Dickess was present at Board of Health office. Those present by virtual meeting were Curtis Anderson. Also present were Georgia Dillon and Melissa Mullins.

2. Approve Minutes

Randall Lambert called for motion to approve the minutes. Mark Dickess made a motion to accept the minutes as read; Brenda Shipley seconded the motion. After time for discussion a vote was taken and the motion was passed, minutes approved.

3. Action Items

a. Personnel-New Hire Request

- i. The next item up for discussion was the approval to hire Jerry Ross to fill the role of Emergency Response Coordinator on a part-time basis at \$15 per hour. Randall Lambert called for motion to approve the hiring of Jerry Ross. Lois Herrell made a motion to approve the application. Curt Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.
- ii. The next item up for discussion was the approval to hire Kara Saunders to fill the role of Contact Tracer on a part-time basis at \$15 per hour. Randall Lambert called for motion to approve the hiring of Kara Saunders. Lois Herrell made a motion to approve the hiring. Curt Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.
- iii. The next item up for discussion was the approval to hire Linda Thomas to fill the role of Contact Tracer on a part-time basis at \$17 per hour. Randall Lambert called for motion to approve the hiring of Linda Thomas. Brenda Shipley made a motion to approve the hiring. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.
- iv. The next item up for discussion was the approval to grant permission for the Administrator and/or Health Commissioner to hire vacant positions on a temporary basis with the approval of the Board President until the next scheduled Board Meeting. Randall Lambert called for motion to approve permission to hire for vacant positions with Board President approval. Brenda Shipley made a motion to approve the application. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

b. Personnel

- i. The next item up for discussion was to pass a pay raise for Contact Tracers. Contact tracers with a degree will be paid at \$17 per/hr. and those without a degree will be paid at \$15 per/hr. Randall Lambert called for a motion to approve the pay increase. Brenda Shipley made a motion to approve the pay raise. Curt Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.
- ii. The next item up for discussion was to pass a \$2.00 pay raise for the nursing staff. This staff includes Stephanie Barnett, Angela Bostick-Doyle, Sherri Prince, Debbie Fisher, Georgia Dillon. Randall Lambert called for a motion to approve the pay increase. Mark Dickess made a motion to approve the pay raise. Brenda Shipley seconded the motion. After time for discussion a vote was taken, and motion was passed.

c. Expenses

i. Approval of Expenditure

The next item to come up for discussion was the approval of expenditures. Randall Lambert called for a motion to approve the expenditures. Lois Herrell made a motion to approve the monthly expenses. Brenda Shipley seconded the motion. After time for discussion a vote was taken, and motion was passed.

ii. Resolution to appropriate funds

The next item to come up for discussion was to review and request approval of Resolution 10212020a to appropriate funds. Randall Lambert called for a motion to approve Resolution 10212020a. Brenda Shipley made a motion to approve the resolution. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

4. COVID-19 Report

- a. Report was given by Health Commissioner concerning COVID-19. Update Board on outbreaks, contact tracers and school guidance.
- b. The next item up for discussion was the approval to utilize the Care Resource Coordination Support funds as noted in section three allowable cost to assist those in isolation and/or quarantine in need. Randall Lambert called for motion to utilize funds as stated in RFP for those in isolation/quarantine. Mark Dickess made a motion to approve the use of funds as stated in RFP. Curtis Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.

5. WPCLF Application Review

- a. The next item up for discussion was the approval of the WPCLF application for Hilda Faye Bowman 1060 Mead Street Proctorville, Ohio 45669 100 % . Randall Lambert called for motion to approve the application for WPCLF. Brenda Shipley made a motion to approve the application. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

6. Acceptance and Approval of Reports Received

- a. Environmental Program Report
- b. TB & Infectious Disease
- c. Accreditation/PIO Report
- d. CMH Report
- e. COVID-19 Grant

f. Maternal Child Health Grant

The next order of business to come before the Board was the approval of monthly reports. Randall Lambert called for motion to approve the monthly reports. Mark Dickess made a motion to accept the monthly reports as attached. Brenda Shipley seconded the motion. After time for discussion a vote was taken, and the motion was passed.

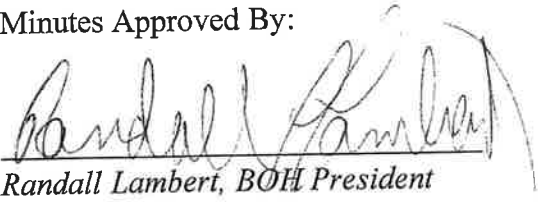
7. Other Business – Melissa discussed the request for the environmental needs assessment from ODH to evaluate staff/program ratio.

8. Adjournment

a. The next meeting will be November 18, 2020 at 12:00 p.m. at the Lawrence County Health Department.

b. Being nothing further to come before this board, Brenda Shipley made a motion to adjourn. Mark Dickess seconded the motion. A vote was taken, and the motion was passed. The Lawrence County Board of Health was adjourned at 12:54 PM.

Minutes Approved By:



Randall Lambert, BOH President

Date: 10-21-20

LAWRENCE COUNTY HEALTH DEPARTMENT



2122 South 8th Street
Ironton, Ohio 45638
TELEPHONE: 740-532-3962
FAX NUMBER: 740-532-1014



October 21, 2020

Resolution No: 10212020a

A resolution to approve and appropriate the following funds with the Lawrence County Auditors;

<ul style="list-style-type: none">• From E22 salary to E00 salary - \$ 5,304.51• From E22 salary to E01 salary - \$1,070.80• From E22 salary to E02 salary - \$ 6,919.46• From E22 salary to E10 salary - \$ 990.00• From E22 salary to F00 salary - \$ 11,927.45• From E22 salary to G00 salary – \$ 9,393.25• From E22 salary to E21 salary - \$ 5,483.15	<ul style="list-style-type: none">• From E21 salary to E00 salary - \$10,320.32• From E21 salary to E01 salary - \$ 5,571.60• From E21 salary to E02 salary - \$ 7,245.99• From E21 salary to F00 salary - \$ 4,310.17• From E21 salary to G00 salary – \$ 623.51• From E21 salary to E21 salary - \$ 247.46
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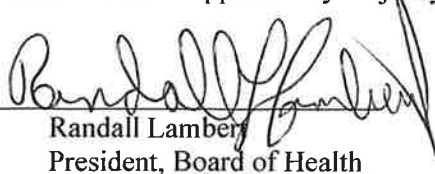
WHEREAS, the Lawrence County Health Department Board of Health is the authority for the line items listed above and;

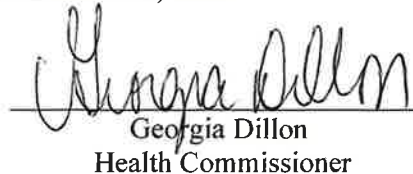
Whereas, the Lawrence County Health Department needs to update the budget for these accounts in order to be able to receive all funds available;

Therefore, upon the motion of Board Member Brenda Shipley, and seconded by Board Member Lois Herrell the Board has voted to approve the update of the budget for the COVID-19 Response Grant and to provide the Lawrence County Auditor with this change.

BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF HEALTH:

This resolution was approved by majority vote of the Board on October 21, 2020


Randall Lambert
President, Board of Health


Georgia Dillon
Health Commissioner

Date: 10/21/2020

