

LAWRENCE COUNTY HEALTH DEPARTMENT

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Public Health

Prevent. Promote. Protect.

Lawrence County Health Department

Lawrence County Board of Health

June 23rd, 2021 Minutes

1. Roll call:

The roll call was taken by President Randall Lambert at 12:10pm. Randall Lambert, Lois Herrell, Brenda Shipley, Mark Dickess. Virtually present was Curt Anderson. Also present was Georgia Dillon, Health Commissioner and Angela Doyle, MSN, RN, Director of Nursing.

2. Approve Minutes:

Randall Lambert called for motion to approve the minutes. Mark Dickess made a motion to accept the minutes as read; Lois Herrell seconded the motion. After discussion a vote was taken and motion was passed.

3. Action Items:

a. Finances and Expenses:

i. Approval of Expenditure and Financial:

The next item to come up for discussion was the approval of expenditures. Review of financial, bank statements from auditors was completed. Approval for financial and Expenditures was made by Mark Dickess and Second by Brenda Shipley. After discussion a motion was passed

ii. Grant Review:

Review of grants and funding was presented by the Director of Nursing to the Board for review and discussion.

ii. Discussion of purchase of a mobile medical unit purchase was discussed with the grant funds to be utilized for mass vaccination and ongoing immunization to be approved by ODH. Resources such as Bellfonte and KDMC.

iii. Coronavirus Response Supplemental-Additional \$15,000 added in 05/28/2021. Budget revision needed.

iv. Vaccine Equity Grant was discussed regarding the 4 deliverables needs to be with canvassing in the community. Discussion was made on grants that end on June 30th:

Get Vaccinated end on 06/30/2021. Grant partnered with Scioto County

v. Contact Tracing Supplemental-addition of Sandra Newman to this as fulltime position to cover this amount.

vi. Enhanced Operations-Additional \$25,000 in funding adding On 5/28/2021.

vii. PHEP-\$13,370 additional added for Volunteer Management

b. Environmental:

i. May Environmental Health Report submitted

ii. Dalton Elkins WPCLF submitted application for 100% WPCLF. Motion made by Lois Herrell to approve, seconded by Mark Dickess. After discussion a vote was taken and motion was passed.

- c. Personnel:
 - iii. Zach Schweinsberg-Resume reviewed for Financial Officer and discussed. Interviewed today. Motion made to offer \$19.00 Motion made by Mark Dickess made a motion to hire and Kurt Anderson second by after discussion the motion was passed. Offer at a 90 day probationary only to evaluate his job and his position at this time.
 - iv. Kayli Blackburn-Resume reviewed for Financial Officer. Unable to reach
 - v. Kimberly Clark- Resume reviewed. Decision made not to make an offer.
 - d. COVID-19
 - i. COVID vaccine percentages
 - ii. COVID vaccine clinics and Outreach- Weekly clinics and South Point. Outreach this week in partnership with Cabell County Health Department and Casa Grande.
 - iii. High risk zip codes 45638, 45680, 45645
 - e. Board Reports
 - i. Motion to accept all reports were Mark Dickess and Lois Herrell and second. Vote was taken and motion was taken to approve all reports.
 - f. Hazard Pay
 - i. Policy Attached:
Eligible staff would be staff that would be directly involved in direct care procedures. Hazard pay cannot be ongoing and cannot be across all departments.
Nursing staff would be eligible for the Hazard staff. Pay cannot be retroactive. Recommendation was made to pass for 7.5% during the qualifying time frame when providing COVID activities.
Motion was made by Brenda Shipley and seconded by Lois Herrell after discussion a motion was passed. Review of the policy was made and adopted.
 - g. Personnel Pay Raises:
 - i. Review of personnel pay increases at 3%, 4% and 5% per each personnel
Jena Staten new hire with less than 90 days on Probation. Employees with less than 90 days will receive 4% pay increase after probationary period.
Motion was made to add 4% pay increase effective on with next pay period.
Mark Dickess made a motion to approve and Lois Herrell seconded and vote was taken and a motion was passed.
4. Adjournment
- a. The next meeting will be July 28th, 2021 at 3:00 pm at the Lawrence County Health Department.
 - b. Being nothing more to come before the Board, Brenda Shipley made a motion to adjourn and Mark Dickess seconded the motion. A vote was taken and a motion was passed. The Lawrence County Board of Health was adjourned at 1:50pm.

Minutes Approved by:


 Randall Lambert, BOH President

Date: 6-30-21