

# Lawrence County Health Department Board of Health

April 21, 2021

## Minutes

### 1. Roll call

The roll call was taken by President Randall Lambert at 12:22 PM. Randall Lambert, Lois Herrell, Curt Anderson, Mark Dickess was present at Board of Health office. Those present by virtual meeting were Brenda Shipley. Also, present were Georgia Dillon and Melissa Mullins.

### 2. Approve Minutes

Randall Lambert called for motion to approve the minutes. Curt Anderson made a motion to accept the minutes as read; Mark Dickess seconded the motion. After time for discussion a vote was taken and the motion was passed, minutes approved.

### 3. Action Items

#### a. Expenses

##### i. Approval of Expenditure

The next item to come up for discussion was the approval of expenditures. Randall Lambert called for a motion to approve the expenditures. Mark Dickess made a motion to approve the monthly expenses as prepared by Fiscal Officer and forwarded to board members. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.

#### b. Environmental

i. The next item up for discussion was the request for letter of support for an alternative gray water system submitted by Rick McCleese owner of Elkins Creek Horse Camp based off requirements in ORC 3701-26-05 (E)(1) that could cause an injury to the horse's legs. The proposal was supported by an engineer approved above-ground gray water recycling system from Michael Romaneilo dated 4/20/2021. Randall Lambert called for a motion to approve the letter of support for the variance. Mark Dickess made a motion to approve the letter of support. Curt Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.

ii. The next item to come up for discussion was to review and request approval of Resolution 042121a Vendor Fee. Due to the flood the food program 2018 was not found noting that there was a pass vendor fee. Based off CPI rules the vendor fee cannot be increased by more than the current year CPI. An emergency resolution was requested to reduce the 2021 vendor fee to \$10.00 based of 2020 CPI. Randal Lambert called for the motion to approve Resolution 042121a. Curt Anderson made a motion to approve the resolution. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

iii. The next item up for discussion was the approval of WPCLF applications. Applications were presented for Leroy Blevins at 100%, Ryan Albright at 85%, Barabara Jean Waugh at 100 % and Donna Belt at 100% eligible. Randall Lambert called for the motion to approve the applications as requested based off financial data provided. Lois Herrell made a motion to approve the applications. Curt Anderson seconded the motion. After time for discussion a vote was taken, and motion was passed.

#### c. Personnel

i. The next item up for discussion was to accept Jerry Ross' resignation as Emergency Response Coordinator. Randall Lambert called for motion to approve the acceptance or resignation for Jerry Ross. Brenda Shipley made a motion to approve the resignation. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.

- ii. The next item up for discussion was the approval to hire Levi Porter to fill the role of Emergency Response Coordinator full-time at \$16 per hour. Randall Lambert called for motion to approve the hiring of Levi Porter. Curt Anderson made a motion to approve the hiring. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.
  - iii. The next item up for discussion was the approval of a sabbatical leave for Melissa Mullins as Administrator from April 26, 2021 to January 14, 2022 to gain additional medical logistics and mass vaccination experience on a larger metropolitan scale. Randall Lambert called for motion to approve the sabbatical leave for Melissa Mullins. Curt Anderson made a motion to approve the leave. Mark Dickess seconded the motion. After time for discussion a vote was taken, and motion was passed.
  - iv. The next item up for discussion was the acceptance of Angela Bostick-Doyle's report of injury. Recommendation to file workers claim was made by the Board. Randall Lambert called for motion to accept the report. Curt Anderson made a motion to accept the report. Lois Herrell seconded the motion. After time for discussion a vote was taken, and motion was passed.
4. COVID-19 Report
- a. Report was given by Health Commissioner concerning COVID-19. Update Board on outbreaks, contact tracers and school guidance.
5. Acceptance and Approval of Reports Received
- a. Environmental Program Report
  - b. TB & Infectious Disease
  - c. Accreditation/PIO Report
  - d. CMH Report
  - e. Maternal Child Health Grant
- The next order of business to come before the Board was the approval of monthly reports. Randall Lambert called for motion to approve the monthly reports. Mark Dickess made a motion to accept the monthly reports as attached. Curt Anderson seconded the motion. After time for discussion a vote was taken, and the motion was passed.
6. Executive Session
- a. The Board went into executive session at 12:52 to discuss personnel. (The board returned from executive session at 1:100). No action was taken.
7. Adjournment
- a. The next meeting will be May 19, 2021 at 12:00 p.m. at the Lawrence County Health Department.
  - b. Being nothing further to come before this board, Brenda Shipley made a motion to adjourn. Mark Dickess seconded the motion. A vote was taken, and the motion was passed. The Lawrence County Board of Health was adjourned at 1:10PM.

Minutes Approved by:

  
Randall Lambert, BOH President

Date: 6-30-21



## LAWRENCE COUNTY HEALTH DEPARTMENT

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**Public Health**  
Prevent. Promote. Protect.  
Lawrence County Health Department

Georgia Dillon, APRN, CNP  
Health Commissioner

Jim Meadows, MD  
Medical Director

April 21, 2021  
Resolution No: 042121a

A resolution to adopt the following attached environmental program fees as an emergency measure due to the current COVID-19 Pandemic: Vender fee.

WHEREAS, the Lawrence County Health Department Board of Health is the licensing authority for the programs listed above and;

WHEREAS, the proposed Program fees are based on the 2019 cost analysis as directed in ORC 3717-45.

WHEREAS, the Board of Health believes no one would be opposed of the proposed reduction of the 2021 Vender fee. This will be based off last Vending fee in 2018 fee. The updated fee will be \$10.00 for 2021.

WHEREAS, impossible to have a public meeting due to the pandemic and the Board of Health feels it is in the best interest of community.

WHEREAS, if approved the proposed fees will be effective immediately upon signing and will affect the 2021 licensing period.

BE IT RESOLVED by the Board of the Health District of Lawrence County, Ohio:

SECTION 1: The Board of Health approves and adopts the 2021 fees as attached.

SECTION 2: That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: 4-21-2021 after 1 reading. Vote: Yeas 4 Nays 0

Approved: 4-21-2021

Attest: Brenda Shipley  
Board Member

Randall Lambert  
President of the Board of Health

Georgia Dillon  
Health Commissioner

Motioned by: Curt Anderson  
Seconded by: Mark Dickess  
Date: April 21, 2021

Lawrence County Board of Health:  
Randy Lambert, President • Curt Anderson, Vice President  
Lois Herrell • Brenda Shipley • Ryan Brislin, MD