

# LAWRENCE COUNTY HEALTH DEPARTMENT

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**Public Health**  
Prevent Promote Protect

Lawrence County Health Department

## Lawrence County Board of Health

### May 27<sup>th</sup>, 2021 Minutes

1. Roll call:

The roll call was taken by President Randall Lambert at 12:15pm. Randall Lambert, Lois Herrell, Brenda Shipley. Virtually present was Curt Anderson. Mark Dickess came in after roll call. Also present was Georgia Dillon, Health Commissioner and Angela Doyle, MSN, RN, Director of Nursing.

2. Approve Minutes:

Randall Lambert called for motion to approve the minutes. Brenda Shipley made a motion to accept the minutes as read; Lois Herrell seconded the motion. After discussion a vote was taken and motion was passed.

3. Action Items:

a. Finances and Expenses:

i. Approval of Expenditure:

The next item to come up for discussion was the approval of expenditures.

Randall Lambert called for a motion to approve the expenditures. Mark Dickess made to approve the monthly expenses as prepared by Health Commissioner. Lois Herrell seconded the motion. After time and discussion a vote was taken and motion was passed.

ii. Grant Review:

Review of grants and funding was presented by the Director of Nursing to the Board for review and discussion.

ii. Discussion of purchase of a mobile medical unit purchase was discussed with the grant funds to be utilized for mass vaccination and ongoing immunization to be approved by ODH.

iii. Vaccine Equity Grant was discussed regarding the 4 deliverables needs to be with canvassing in the community including 39 churches to meet deliverables.

iv. Discussion was made on grants that end on June 30<sup>th</sup>:

Get Vaccinated

Contact Tracing Supplemental

v. Review of financial, bank statements from auditors was completed.

b. Environmental:

i. Judy Spears-WPCLF application was submitted.

ii. Environmental Fees were submitted and not prepared per code. Email received from Michelle at ODH. Delinquent payment included for the month of March.

iii. Leroy Blevins submitted application for 85% WPCLF. Motion made by Brenda Shipley to approve, seconded by Mark Dickess. After discussion a vote was taken and motion was passed.


4. Executive Session:

- a. The Board went into Executive session from 12:50 to discuss personnel hiring. (The board returned from executive session at 1:00pm).
- c. Personnel:
  - iv. Kristen Martin-Resume reviewed for Financial Officer and discussed. No offer made at this time.
  - v. Celeste Tucker-Resume reviewed for Financial Officer. Currently working with CAO clinics and declined position due to recent increase in pay at current job. Board approved to make an offer at \$26.00. Mark Dickess made a motion and Brenda Shipley made a second motion. After discussion a vote was taken and motion was passed.
  - vi. Jena Staten-Resume for Part-time ERC and Part-time Health Educator. Reviewed qualifications. ERC 2x week at \$15.00 and Health Educator 3x week at \$17.95. After discussion a vote was taken and motion was passed.
  - vii. Robert Howard Evans-SIT Part-time-Transcripts to be submitted to state to see if math credits meet qualifications. Motion to hire if approved by state by Lois Herrell and seconded by Mark Dickess. After discussion a vote was taken and motion was passed.

5. Adjournment

- a. The next meeting will be June 16<sup>th</sup>, 2021 at 12:00 pm at the Lawrence County Health Department.
- b. Being nothing more to come before the Board, Brenda Shipley made a motion to adjourn and Mark Dickess seconded the motion. A vote was taken and a motion was passed. The Lawrence County Board of Health was adjourned at 1:50pm.

Minutes Approved by:

  
Randall Lambert, BOH President

Date: 6-30-21