

Lawrence County Health Department Board of Health

January 14, 2020

Minutes

- 1.) **Roll Call** – The Roll Call was taken. Those Board Members present were Randall Lambert, Lois Herrell, Brenda Shipley, and Mark Dickess. Also present were Georgia Dillon, Melissa Mullins, and Phyllis Becker.
- 2.) **Approve Minutes** – The minutes were read. Mark Dickess made a motion to approve the minutes, seconded by Brenda Shipley. A vote was taken and the motion was approved.
- 3.) **Action Items**
 - a. **Expenses**
 - 1.) **Approval of Expenditure** – Lois Herrell made a motion to approve the expenditures, Mark Dickess seconded it. A vote was taken and the motion was approved.
 - b. **Personnel**
 - 1.) **Re-visit Section 5.02 Sick Leave Conversion for employees that started prior to January 1, 2008**

Georgia Dillon and Melissa Mullins explained where several Health Department members will be retiring and that they will be paid for all unused vacation and sick time. It was stated that this could be a hardship on the Health Department unless we prepare now. Randall Lambert suggested that we talk to Chris Kline to see if we can set up a retirement account and begin to place funds to cover this expenditure. The suggested amount to begin the account was \$30,000. This was tabled so that more information could be obtained and will be brought up again at the next meeting.
- 4.) **Acceptance and approval of reports received**
 - a. **Environmental Program Report**
 - b. **September TB, Infectious Diseases**
 - c. **Immunization and CMH Reports**
 - d. **Vital Statistics Report**
 - e. **Insurance Payment Report**
 - f. **EPI Report**
 - g. **Accreditation Update**

Mark Dickess made a motion to accept the reports. Lois Herrell seconded the motion. A vote was taken and the motion was approved.
- 5.) **Other Business**
 - a. **Set date for Advisory Council Meeting**

The date was set for the Advisory Council Meeting to be March 19, 2020 at 6:00 PM.

6.) Adjournment

- a. Next meeting will be March 19, 2020 at 5:00 PM, at the Lawrence County Health Department

Minutes Approved by:



Randall Lambert, President



Georgia Dillon, Health Commissioner

Date: 2/19/20

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