

Lawrence County Advisory Council

March 24, 2022

Agenda

1. Roll Call

51% of eligible representation is mandatory.

One representative from each township, village, city, and the president of the Board of County Commissioners

2. Election of Officers and Approval of Minutes

Elect chairperson, vice-chairperson, and secretary

This should be done before official business is conducted.

Note: there is no need for a second to a nomination for an office. It is, however, necessary to have a motion, a second, and a vote to close nominations for a particular office.

3. Annual Report

Report of Health Department's past year activities given by the Health Commissioner, Georgia Dillon, and staff.

4. Appointments to the Board of Health

One five-year term, Brenda Shipley has expired. A member must be elected to fill this vacancy.

Follow the same procedure as the Election of Officers.

5. Finances.

Discussion about the Health Department's finances.

See attached Hinkle and AFR Report.

6. Schedule next Advisory Council Meeting

Set time and place for next annual meeting.

Note: regular meeting may be scheduled any time in the month of March

7. Adjournment of Meeting

The minutes are the responsibility of the secretary elected by the organization. As soon as possible after the meeting, minutes should be assembled in an easily readable form, placed in the official record and a copy forwarded to the County Health Commissioner and the Ohio Department of Health as required by ORC3709.03.

Note: approval of the minutes by the council prior to sending them to ODH is not needed and results in unwarranted delay.

Election of Officers

Chairperson Nominations:

Name	Municipality

Elected: _____ Term Expires: _____

Vice-Chairperson Nominations:

Name	Municipality

Elected: _____ Term Expires: _____

Secretary Nominations:

Name	Municipality

Elected: _____ Term Expires: _____

Advisory Council Minutes

Mr. Jeffrey Gaskins, Vice-Chairman, called the annual meeting of the Lawrence County General Health District Advisory Council to order at 6:00 PM on Wednesday, March 17, 2021

The roll was called with the following subdivisions represented:

Townships:

Rome	Brian Pinkerman
Upper	Craig Thomas
Union	Cole Webb
Elizabeth	Ricky Cox
Fayette	Mike Finley
Hamilton	Tony Hopper
Lawrence	Larry Pernestti
Washington	Mike Freeman

Municipalities:

Athalia	
South Point	Jeffrey Gaskin
Ironton	Mark Dickess, Ironton Mayor Proxy
Coal Grove	
Hanging Rock	

Lawrence County Commissioner: Chris Kline, County Administrator

Others Present:

Board of Health President	Randall Lambert, ESQ.
Board of Health Vice-President	Curtis Anderson
Health Commissioner	Georgia Dillon, APRN
Administrator	Melissa Mullins, MPH

Selection of Officers

The chairman, pro-term, asked for nominations for chairman and the following member was nominated:

Mr. Jeffrey Gaskin was nominated for the position of chairman by Mr. Mike Finley.

The motion to close the nominations was made by Mr. Craig Thomas. The second to close the

nominations was made by Mr. Richard Cox.

The vote for the position of chairman for the year ending March 2022 was taken by show of hands and Mr. Jeffrey Gaskin of South Point was elected chairman and immediately assumed the office.

The chairman then called for nomination for council vice-chairman. The following names were placed in nomination for vice-chairman:

Mr. Roger Camp of Athalia was nominated by Mr. Mike Finley.

The motion to close the nominations was made by Mr. Mark Dickess. The second to close the nominations was made by Mr. Richard Cox. The vote for the position of vice-chairman for the year ending March 2022 was taken by show of hands and Mr. Roger Camp of Athalia was elected chairman and immediately assumed the office.

Mr. Jeff Gaskin, chairman, then called for nominations for council secretary.

Mr. Ricky Cox of Elizabeth Township was nominated by Mr. Brian Pinkerman.

The motion to close the nominations was made by Mr. Mike Freeman. The second to close the nominations was made by Mr. Craig Thomas.

The vote for the position of secretary for the year ending in 2022 was taken by show of hands, and Mr. Ricky Cox was elected secretary and immediately assumed the office.

Selection of Board of Health Member

The names of the following were placed in nomination for a full term of 5 years on the Board of Health, term ending March 2027.

Mr. Curtis Anderson was nominated by Mayor Jeff Gaskins.

The motion to close the nominations was made by Mr. Craig Thomas. The second to close the nominations was made by Mr. Richard Cox. The vote to close the nominations was taken by show of hands.

The vote for Board of Health member for 5 years was taken by secret ballot. Mr. Curtis Anderson of 604 Happy Hollow Road, Ironton, Ohio, 45638 was selected for the term expiring March 2027.

The motion to adjourn the 2018 Lawrence County District Advisory Council Meeting was made by Mr. Richard Cox. The second to adjourn was made by Mr. Mike Finley. The vote to adjourn the meeting was passed by a show of hands.

The chairman, Mr. Jeffrey Gaskins, then declared the 2020 Lawrence County District Advisory Council Meeting adjourned. The minutes were respectfully submitted March 31, 2021.

Signed, _____, Georgia Dillon, Health Commissioner.

This report is to be filed by the secretary with the county commissioner and Director of Health (State of Ohio) in compliance with section 3709.03.

LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street

Ironton, Ohio 45638

TELEPHONE: 740-532-3962

FAX NUMBER: 740-532-1014



Public Health

Prevent. Promote. Protect.

Lawrence County Health Department

2021 Annual Report

Reproductive Health and Wellness

Grant Year 04/01/2021-03/31/2022

Budget \$111,031.00

Projected Visits	320
Grant Period Visits	254
April	20
May	25
June	23
July	39
August	14
September	15
October	24
November	25
December	24
January	22
February	23

- The Lawrence County Health Department will continue to provide at least one type of long acting reversible contraceptives method same day on site. The Health Department continues to contract with Heather Mayville CNM, MSN for Nexplanon insertion. We have completed **8 inserts** this grant period. We continue to hold Nexplanon clinics at the Health Department once a month.
- We have expanded our services by offering telephonically services to our population due to the COVID pandemic. During the FY 2021, we had 35 tele-health patient visits.
- Also, to enhance our services, we have also added appointment reminders, e-script and client portal for client access.
- To help with advertisement of the Reproductive Health and Wellness Program, a billboard is located on State Route 52 that highlights the services that we provide as well as our contact information. The billboard will continue to be displayed for 3 months.

Maternal and Child Health Program

10/01/2021-09/30/2022

Budget \$132,000.00

Preconception and Inter-Conception Health

- The Lawrence County Health Department has been working to establish a cooking class that will be free to women to help with healthy cooking options. We are partnering with OSU extension to offer those classes onsite at Ohio University Southern Campus.
- The Lawrence County Health Department has developed a program that will focus on the healthy weight and healthy eating of women 18-44 years of age. The focus is target women before pregnancy, between pregnancy and after pregnancy. Overall goal is to reduce obesity rate in women by 3%.
- We will begin a walking/running group at the beginning of April every evening for those that want to participate.
- This grant period will end 09/30/2022.

Adolescence Health

- The Lawrence County Health Department will target middle school age children at risk for vaping. We are currently working with the Ironton Middle School to introduce the "Catch My Breath" Program. We are partnering with the Lawrence County Emergency Medical Services to work with in the presentation to the students.
- We have signed a contract that will begin advertising with a local billboard that will showcase Vaping Cessation information that will display for 3 months starting in April. We are working with Ironton Middle School Art program to have the students draw a billboard to be judged. The winner will be displayed as our prevention billboard.
- We are also implementing Vaping Sensors in the girls and bathrooms. It has smart technology and can alert the nurse and principal on their phones or computers if vaping or even gun shots is detected.

COVID-19 Enhanced Operations

12/01/2020-07/31/2022

Budget \$412,070.00

- All vaccination efforts are now completed under the COVID Vaccine Grant.
- The Lawrence County Health Department infectious disease nurse continues to compile weekly nursing home data on COVID-19 prevalence and report to ODH on a weekly basis.
- An additional \$40, 000.00 was requested to be added for funding for the remainder of the grant period which ends 07/31/2022.
- This grant continue to focus in on Disease Investigation and Mitigation.

Public Workforce Grant

09/01/2021-06/30/2023

Budget \$230,000

- Funds for expanding public health capacity to provide emergency response and other essential public health services by hiring or contracting new personnel and providing training and professional development for existing and new personnel.
- Staff will be hired to assist with disease management and investigation.
- The population funding requirement of the grant only allows us to bring on new staff to fulfill that item. It allows \$85,000.00 of the grant is to be utilized for the onboarding of the new hires or contract staff.

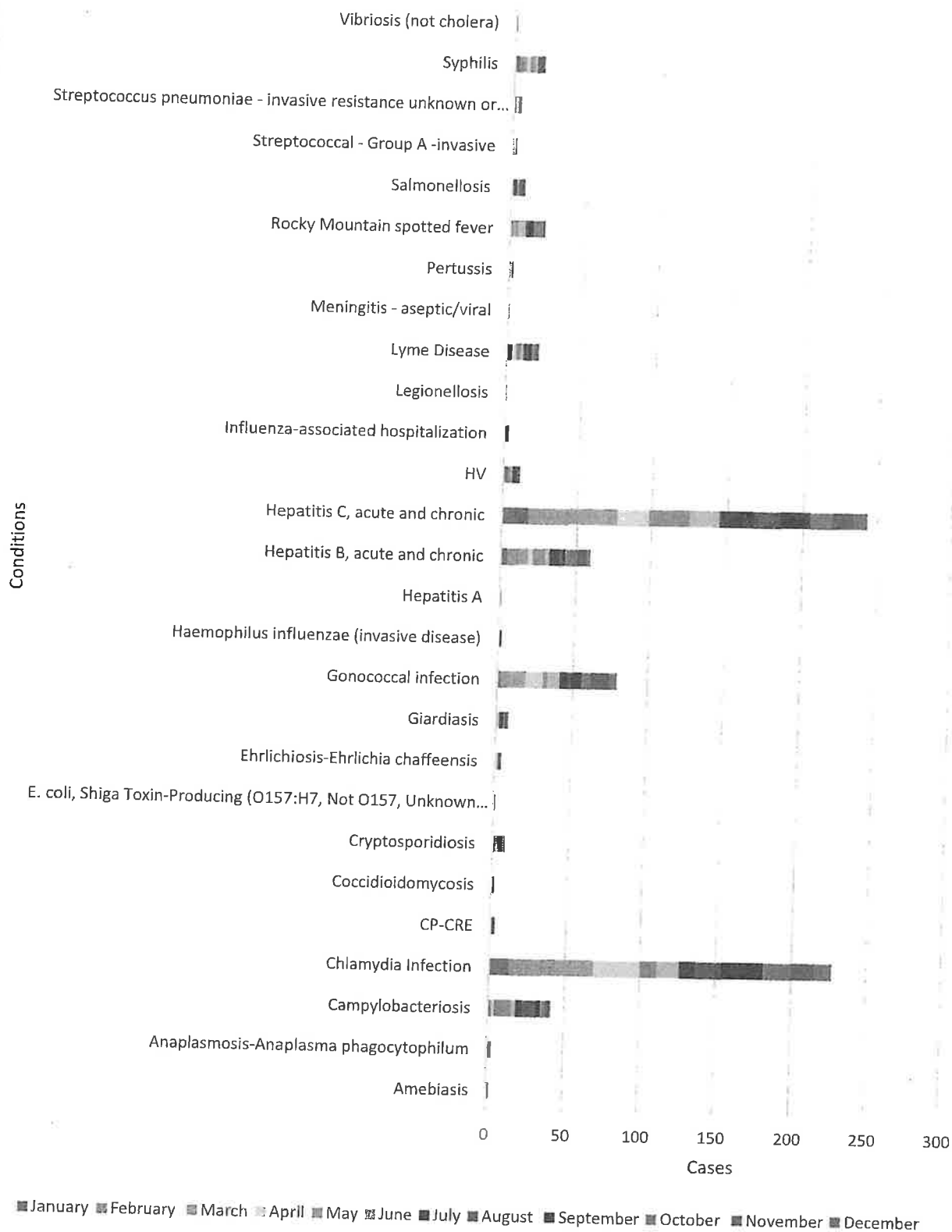
Covid Vaccine Grant

01/01/2022-06/30/2023

Budget \$103, 495.00

- Funding to be utilized in the efforts to promote and increase the use of the COVID-19 vaccine in the population of the unvaccinated and the under vaccinated population in Lawrence County.
- Funds will be utilized to purchase an allotted 71 gas cards as predetermined by the ODH for individuals who receive their first COVID-19 vaccine.
- Funds have been utilized to purchase billboard advertising in Lawrence County. Beginning in April, we will be providing a billboard for three months displaying a message on COVID-19 vaccines. The billboard will be in place starting in April for 3 months.
- Additional funding will be utilized for ongoing vaccine efforts by the Health Department.
- We will continue to work with the local schools, local nursing homes and businesses to assist in the vaccination efforts for our community.

Lawrence County Reportable Disease Cases 2021



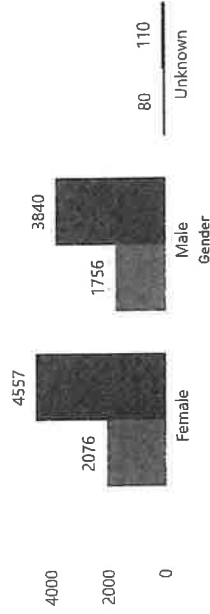
Lawrence County Cases: 2020-2021

Prepared by: Shannon Watkins, MSc.

Lawrence County Cases: 2020-2021

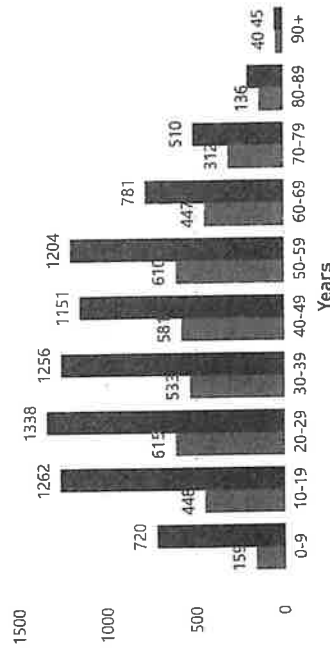
Gender

2020 2021



Age Range

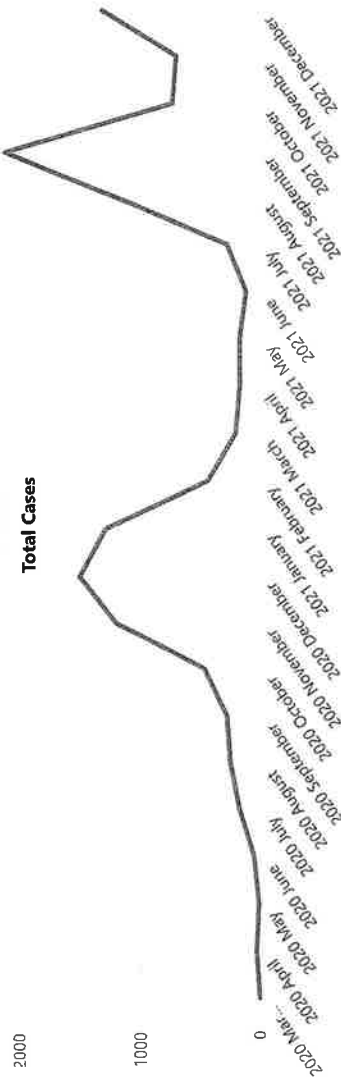
2020 2021



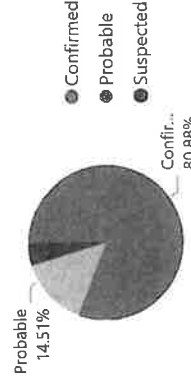
* Numbers are subject to change due to ever changing data and missing values.

12419

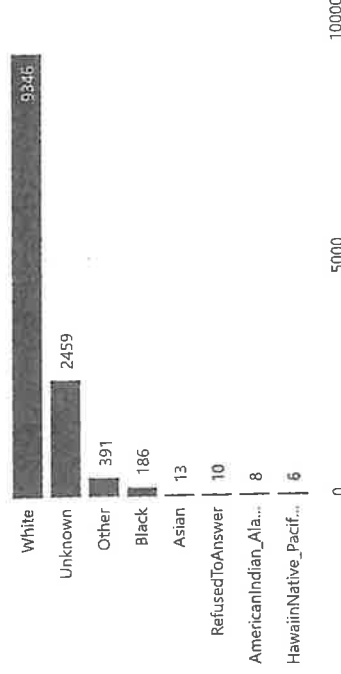
Total Cases



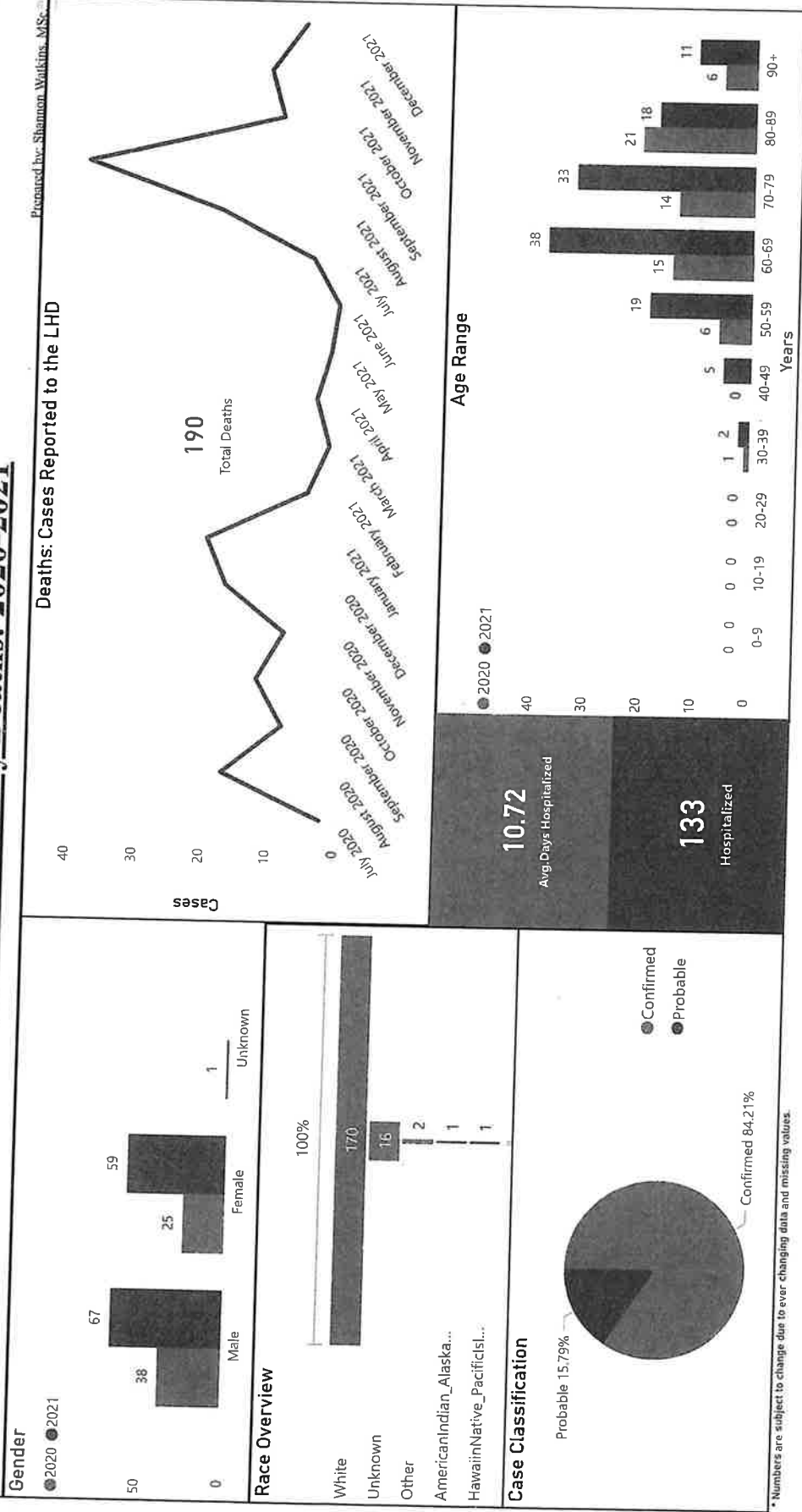
Case Classification



Race Overview



Lawrence County Deaths: 2020-2021



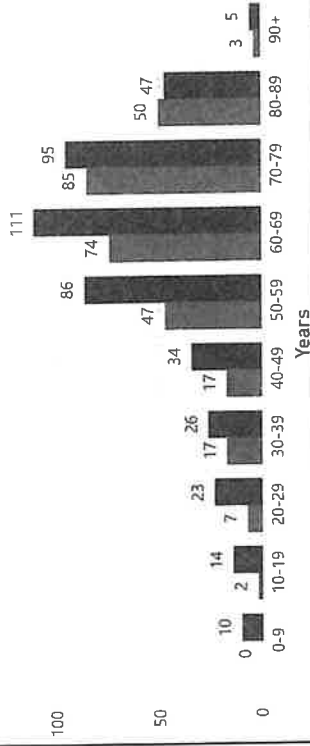
Lawrence County Hospitalizations 2020-2021

Prepared by: Shannon Watkins, MSC, S

Hospitalizations: Cases Reported to LHD

Age Range

● 2020 ● 2021



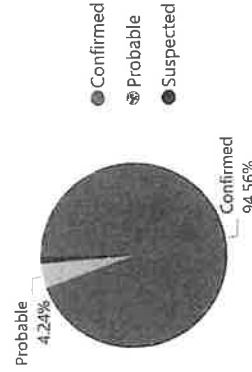
7.69

Avg. Days Hospitalized

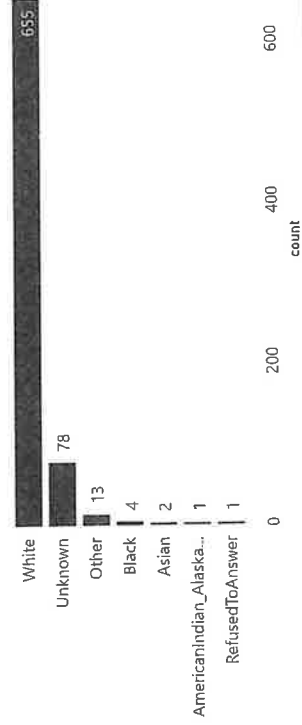
754

Total Hospitalizations

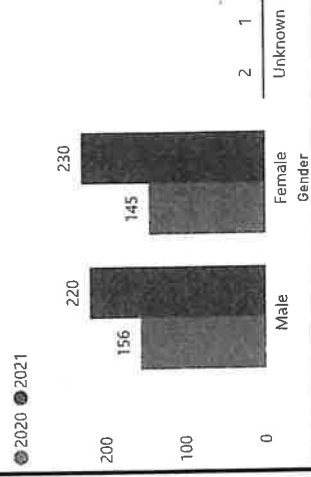
Case Classification



Race Overview



Gender



* Numbers are subject to change due to ever changing data and missing values.



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 South 8th Street

Ironton, Ohio 45638

TELEPHONE: 740-532-3962

FAX NUMBER: 740-532-1014

Annual Immunization Report for 2021

From January 1, 2021 - December 31, 2021 we operated 180 off-site Covid vaccination clinics and 41 Covid vaccination clinics within the health department setting. All clinics were walk-in with daytime, evenings and weekend offerings.

During the 2021 calendar year we administered 25,009 covid vaccines. An additional 819 non-covid vaccines were given during the year with 397 of this number being flu shots.

From the time we first began vaccinating on Dec. 22, 2020 to date, 3/21/2022, we have administered 25,970 covid vaccines.

Covid vaccine clinics were offered at a variety of locations throughout the year for the convenience of the community. Locations we frequented were:

South Point Bd Office

OU Southern

OU Proctorville

All county school districts (HS, middle and elementary buildings)

Collins Career Center

Each county school for a home HS football game

Wynngate

Proctor's Landing (Proctorville)

City Mission

Lawrence County Jail

Capper's court Chesapeake

Churches

Lawrence County Fairground

ProMedica

Coal Grove DD building

Additionally, clinics were held at

Casa Grande

Frisch's Big Boy

Taco Bell

Both the Ironton and So. Point McDonalds

Lawrence County Chamber of Commerce bldg.

Vertiv

Holliday's Quik Stop

Nancy's Place

As well as many clinics offered here at the Health Dept.

We have had a great working relationship with many Community Partners throughout the operation of our covid clinics. We have worked closely with

- Our county EMS
 - Our county school districts (superintendents and school nurses)
 - Lawrence County ESC Superintendent
 - South Point Board Office administration (Mark Christian)
 - Dean of Ohio University Southern campus
 - OU Southern nursing students and instructors
 - Collins Career nursing students and instructors
 - Lawrence County Coroner
 - CAO clinic staff
 - Lawrence County DD administration
 - Lawrence County Chamber of Commerce/LEDC (Bill Dingus)
- During our long clinic days that we were set up at South Point Board Office, Bill Dingus and Law. Co. Chamber of Commerce always made sure our staff and volunteers were fed either by purchasing lunch or soliciting donations from area restaurants. Lunch was also provided by some local residents, which was much appreciated
- Shake Shoppe
 - Be Hope Church
 - Two school districts provided cookie trays
 - A multitude of nurses, physicians and other community individuals volunteered their time and service at clinics, including a Lawrence Board of Health member
 - 7-Up Bottling Co (kept a cooler on site at SPBO stocked with drinks)

- OVP as well as local nursing homes
- JROC (Joint Response Operation Center) aided in needed supplies for clinic operations.

Many homebound residents were serviced through home visits to administer covid vaccines.

Throughout flu season months we also offered and encouraged flu vaccines at these clinics.

June 30,2021 ended the Get Vaccinated grant period (20-21) in which we partnered with Scioto County HD.

We were not involved with the Get Vaccinated grant for the (21-22) grant period as ODH did not allocate a sufficient amount to permit us to apply on our own. We intend to apply in the upcoming grant year and if need be, we will pursue the avenue of another health department to partner with us again.

Submitted by Stephanie Barnett RN, Immunization coordinator

03/21/2022



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
Ironton, OH 45638
740-532-3962



Georgia Dillon, APRN, CNP
Health Commissioner

Jim Meadows, MD
Medical Director

2021 Environmental Health Report

Food Inspections Conducted:

- Total: 416

Animal Bite Reports:

- Total: 172

Body Art Facility Inspections:

- Total: 3

Nuisance Complaints:

- Total: 138

Septic Site Reviews:

- Total: 31

Septic Permits Issued:

- Total: 55

Sale of Property Inspections:

- Total: 74

Septic Installer Licenses Issued:

- Total: 22

Septic Hauler Licenses Issued:

- Total: 5

Garbage Hauler Licenses Issued:

- Total: 13

Lawrence County Board of Health:
Randy Lambert, President • Curtis Anderson, Vice President
Lois Herrell • Brenda Shipley • Ryan Brislin, MD



LAWRENCE COUNTY HEALTH DEPARTMENT

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**Billing Report for District Advisory Council
03/24/2022**

Submitted: 1,924 Death Certificates
1,182 Birth Certificates
293 Burial Permits

Total Billed for 2021:
\$78,529.00

Submitted by: Mary Davis, Billing Clerk, Registrar



LAWRENCE COUNTY HEALTH DEPARTMENT

2122 So. 8th Street
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Public Health
Prevent. Promote. Protect.
Lawrence County Health Department

Georgia Dillon, APRN, CNP
Health Commissioner

Jim Meadows, MD
Medical Director

ANNUAL ACCREDITATION AND PIO REPORT

March 23, 2022

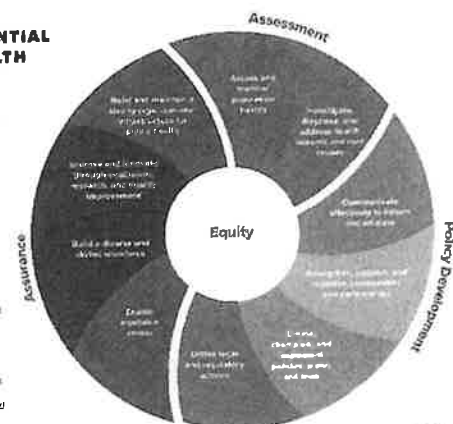
We have been working toward national accreditation under the Public Health Accreditation Board (PHAB). Part of the process for accreditation is providing documentation for standards and measures set by PHAB.

These standards and measures fall under the 10 Essential Public Health Services (please see image from CDC's website), which provides a framework for public health to protect and promote the health of all communities. This framework was revised in 2020 through a collaborative effort by the Public Health National Center for Innovations and the de Beaumont Foundation.

THE 10 ESSENTIAL PUBLIC HEALTH SERVICES

To protect and promote the health of all people in all communities

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities. To achieve optimal health for all, the essential public health services actively promote policies, systems, and environments that support good health and equity. Addressing disparities and inequities, and ensuring that all people have the opportunity to achieve good health and well-being.



Since the onset of COVID-19 and the increase in cases we've had in our county, we helped with other things (contact tracing, entering data, helping with COVID-19 vaccine clinics), and we weren't able to devote much time toward accreditation activities. We've asked for (and received) several extensions. May 10, 2022 is the new date assigned to have all our documentation uploaded to the e-PHAB site. Mohammad Abdulrahman and I have been working on finding documents that match each domain/standard/measure. Once all documentation is uploaded, the Board will review documents, and they could send things back to us if they have questions, or if our documents don't at least partially meet the requirements. When they are satisfied, a site visit will be scheduled with a peer team. A team will interview staff, community partners, go over documentation for accuracy, and allow for discussions. The committee will review the site visit report and make a determination for accreditation.

Public Information Office (PIO) activities over the past year have included providing interviews with TV stations and newspapers, keeping partners updated

Lawrence County Board of Health:
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on new guidance from ODH, updating the Facebook page with COVID-19 information as well as other public health information and sending a weekly updated COVID-19 report to the EMA Director, Sheriff, County Commissioners, EMS Director, school superintendents and school nurses, as well as to the Board of Health. I've also sent COVID-19 vaccine clinic to WSAZ, WOWK, and to the Ironton Tribune.

Respectfully submitted,

Debbie Fisher, RN
Accreditation Coordinator/PIO

Lawrence County Board of Health:
Randy Lambert, President • Curtis Anderson, Vice President
Lois Herrell • Brenda Shipley • Ryan Brislin, MD

Annual Financial Report

AFR Setup

LHD Name	Lawrence County Health Department
Calendar Year	2021
LHD Standard Fiscal Year	2022
Does the LHD have a Home Health Certification?	No
Does the LHD have a Lab Certification?	Yes
Health Commissioner Name	Georgia Dillon
City/County Auditor Name	
LHD Annual Financial Reporting Contact Name	Mr. Zach Schweinsberg

Revenue

Total dollars available to your health department by line.

A. Local Source Funds

1) Carryover	\$1,187,239.08
2) Local Governmental Funds	
a. Inside Millage	\$443,404.32
b. Public Health Levy(s)	\$0.00
c. Local General Revenue (other than inside Millage)	\$0.00
d. Contracts with other Cities or Counties (e.g. ORC 3709.07, .08, etc.)	\$42,262.00
e. Contract with County Commissioners for Tuberculosis	\$22,500.00
f. Passthrough (subgrants received from another local health departments / entities - do not include these funds elsewhere as they will be included by the original receiving department)	\$15,000.00
g. Monies from other local Governmental Entities	\$0.00
h. Family and Children First Council	\$0.00
i. Other	
Total for Other Local General Revenue	
j. Total for Local Governmental Funds	\$523,166.32
3) Personal Health Services (fees for services and personal health services other than home health)	
a. Medicaid / Managed Care Reimbursement	\$27,682.70
b. Medicare Reimbursement	\$29,454.74
c. Other Private Insurance Reimbursement	\$61,211.64
d. Patient Fees / Sliding Fees	\$9,454.92
e. Health Promotion Fees	\$0.00
f. Other	
Total for Other Personal Health Services	
g. Total for Personal Health Services	\$127,804.00
4) Home Health Services (cannot be entered unless Home Health Certification is specified on Overview tab)	
5) Environmental Health (include fees collected for State and contracts)	
a. Campgrounds	\$0.00
b. Food Service	\$47,931.25
c. Manufactured Home Parks	\$0.00
d. Marinas	\$0.00
e. Private Water	\$369.00

f. Sewage	\$56,329.00
g. Solid / CDD Waste	\$3,900.00
h. Swimming Pools	\$1,832.50
i. Plumbing	\$0.00
j. Other	

Description	Amount
Recreation & Body Art	\$400.00
WPCLF	\$97,739.33

Total for Other Environmental Health \$98,139.33

I. Total for Environmental Health \$208,501.08

6) Vital Statistics Fees (include fees collected for state) \$78,529.00

7) Laboratory (cannot be entered unless Laboratory Certification is specified on Overview tab)

a. Clinical (Medical)	\$0.00
b. Environmental Health	\$0.00
c. Total for Laboratory	\$0.00

8) Locally Funded Projects/Special Contracts (non-governmental agencies)

a. Health Promotion	\$0.00
b. School-based Health Center	\$0.00
c. School Nursing	\$0.00
d. Other	

Total for Other Locally Funded Projects/Special Contracts

e. Total for Locally Funded Projects/Special Contracts \$0.00

9) Donations \$0.00

10) Miscellaneous Income

Miscellaneous Income Description	Miscellaneous Income Amount
Vitals Receipts	\$6,429.19
Food Licensing Fees	\$5,365.50
Other Rec. Items	\$61,246.44
Total for Miscellaneous Income	\$73,041.13

Total Local Funds

\$2,198,280.61

B. State Funds

1) Carryover	\$0.00
2) State Subsidy	\$0.00
3) ODH Funded Projects/Grants	

As Reported by LHD

a. State Funded Dollars

b. Federal Funded Dollars

\$50,967.00

c. Total for ODH Funded
Projects/Grants

\$781,621.70

\$832,588.70

4) Other State Funded Projects/Grants

a. State Funded Dollars

\$0.00

b. Federal Funded Dollars

\$0.00

c. Total for Other State Funded Projects/Grants

\$0.00

Total State Funds

\$832,588.70

C. Federal Funds

1) Carryover

\$0.00

2) List only those grants/contracts received DIRECTLY from federal
government

Total for grants/contracts received from federal government

\$0.00

Total Federal Funds

\$0.00

Grand Total

\$3,030,869.31

Notes

Attachment

Remitted Funds & Expenditures

Revenue collected on behalf of a State Entity

a. Fee Remitted to Ohio Dept of Health	\$37,409.88
b. Fee Remitted to Ohio Environmental Protection Agency	\$16,154.56
c. Fee Remitted to Ohio Dept of Agriculture	\$2,212.00
d. Fee Remitted to Ohio Div of Real Estate	\$522.50
e. Fee Remitted to Ohio Dept of Natural Resources	\$0.00
Total Other Remitted Fee	\$0.00

Total Fees Remitted

\$56,298.94

Expenditures by Source of Funds

Population Served:

51321

Foundational Capabilities	Labor Costs	Non-Labor Costs	Total Costs	Per Capita Labor Costs	Per Capita Non-Labor Costs	Per Capita Total Costs
Assessment (surveillance and epidemiology)	\$2,024.16	\$11,286.50	\$13,310.66	\$0.03	\$0.19	\$0.22
Emergency Preparedness	\$25,293.58	\$11,843.74	\$37,137.32	\$0.42	\$0.20	\$0.62
Communication	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Policy Development and Support	\$0.00	\$46,823.71	\$46,823.71	\$0.00	\$0.79	\$0.79
Community Partnership Development	\$0.00	\$46,823.71	\$46,823.71	\$0.00	\$0.79	\$0.79
Organizational Competencies	\$286,092.21	\$46,823.71	\$332,915.92	\$4.80	\$0.79	\$5.59
SubTotal	\$313,409.96	\$163,601.37	\$477,011.33	\$5.26	\$2.75	\$8.01
Foundational Services						
Communicable Disease Control	\$87,636.46	\$235,060.72	\$322,697.18	\$1.47	\$3.95	\$5.42
Chronic Disease and Injury Prevention	\$10,086.00	\$14,319.05	\$24,405.05	\$0.17	\$0.24	\$0.41
Environmental Public Health (Mandated Programs)	\$134,608.52	\$72,866.76	\$207,475.28	\$2.26	\$1.22	\$3.48
	\$29,777.26	\$40,565.92	\$70,343.18	\$0.50	\$0.68	\$1.18

Maternal/Child/Family Health

Access/Linkage with Clinical Health Care

\$93,217.20

\$43,938.60

\$137,155.80

\$1.57

\$0.74

\$2.30

SubTotal

\$355,325.43

\$406,751.05

\$762,076.48

\$5.97

\$6.83

\$12.80

Expanded Services

Communicable Disease Control

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Chronic Disease and Injury Prevention

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Envirommental Public Health (Mandated Programs)

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Maternal/Child/Family Health

\$32,462.53

\$6,582.53

\$39,045.05

\$0.00

\$0.11

\$0.66

Access/Linkage with Clinical Health Care

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

SubTotal

\$32,462.52

\$6,582.53

\$39,045.05

\$0.55

\$0.11

\$0.66

GRAND TOTAL

\$1,278,132.86

\$21.46

Total Expenditures & Fees Remitted**\$1,334,431.80****Notes****Attachment**

Staffing

Number of hours per year considered full-time

2080

Salary and Wages Expenditure

\$868,597.55

Fringe Benefits Expenditure

\$134,668.94

Classification Title	Full-Time Equivalents		
	Number of Employees	Number of Contract Staffs	Total Number
Health Commissioner	1.00	0.00	1.00
Health District Administrator	0.00	0.00	0.00
Assistant Health Commissioner	0.00	0.00	0.00
Director of Finance and Personnel	0.00	0.00	0.00
Fiscal Officer	1.51	0.00	1.51
Personnel Officer / Human Resources	0.47	0.00	0.47
Vital Statistics Registrar/Deputy Registrar	1.00	0.00	1.00
Special Projects Coordinator	0.00	0.00	0.00
Legal Counsel/Departmental Attorney	0.00	0.00	0.00
Director of Nursing	1.00	0.00	1.00
Nurse Practitioner	0.00	0.00	0.00
Public Health Registered Nurse I, II, III	0.00	0.00	0.00
Licensed Practical Nurse (LPN)	1.00	0.00	1.00
Nursing Aide/Home Health Aide	0.00	0.00	0.00
Medical Director	0.00	0.00	0.00
Physician	0.00	0.00	0.00
Physician Assistant	0.00	0.00	0.00
Dentist	0.00	0.00	0.00
Dental Hygienist and Dental Technologists; Exclude Dentists	0.91	0.00	0.91
Nutritionist/Dietitian I, II, III	0.00	0.00	0.00
Social Worker / Behavioral Health Professional	0.00	0.00	0.00
Community Health Worker	0.22	0.00	0.22
Director of Environmental Health	1.00	0.00	1.00
Registered Sanitarian I, II, III	1.00	0.00	1.00
Registered Sanitarian in Training (SIT)	0.00	0.00	0.00
Environmental Health Technician	1.41	0.00	1.41
Plumbing Inspector I, II, III	0.00	0.00	0.00
Director of Health Education	0.00	0.00	0.00
Health Educator	0.24	0.00	0.24

Laboratory Worker	0.00	0.00	0.00
Epidemiologist I, II, III	0.72	0.00	0.72
Public Health Statistician, Researcher or Scientist	0.00	0.00	0.00
Program and Policy Planner, Analyst or Evaluator	0.00	0.00	0.00
Computer Administrator / Information Technology Specialist	0.00	0.00	0.00
Public Information Officer / Public Information Specialist	0.00	0.00	0.00
Emergency Preparedness /Bioterrorism Coordinator	0.76	0.00	0.76
Accreditation Coordinator	1.00	0.00	1.00
Administrative Assistant	0.00	0.00	0.00
Secretary/ Clerk, I, II, etc.	0.62	0.00	0.62
Accounts/Payroll Clerk	0.00	0.00	0.00
Data Processing Clerk	0.00	0.00	0.00
Receptionist	0.00	0.00	0.00
Medical Transcriptionist	0.00	0.00	0.00
WIC Director	0.00	0.00	0.00
WIC Breastfeeding Coordinator	0.00	0.00	0.00
WIC Peer Helper/Supervisor	0.00	0.00	0.00
WIC Diet Tech	0.00	0.00	0.00
Home Health Care Director	0.00	0.00	0.00
Home Health Care Aide – Public Health Aide	0.00	0.00	0.00
Other	4.07	0.00	4.07
Total	17.93	0.00	17.93

Notes

Attachment

Approve & Submit

	Date	User
<input checked="" type="checkbox"/> 1. LHD Staff	3/16/2022	Zach.Schweinsberg
Date & Signature	<hr/>	
<input checked="" type="checkbox"/> 2. Health Commissioner	3/17/2022	gdillon
Date & Signature	<hr/>	
<input checked="" type="checkbox"/> 3. ODH Received	3/17/2022	Office of Health Policy and Planning

Lawrence County District Board of Health
Lawrence County
Financial Statements-Regulatory Cash Basis
For the Year Ended December 31, 2021



Millhuff-Stang, CPA, Inc.
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Lawrence County District Board of Health
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For the Year Ended December 31, 2021

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Independent Accountant's Compilation Report

Members of the Board
Lawrence County District Board of Health
2122 S. 8th Street
Ironton, Ohio 45638

Management is responsible for the accompanying financial statements of the Lawrence County District Board of Health as of and for the year ended December 31, 2021, and the related notes to the financial statements included in the accompanying prescribed form in accordance with the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D). We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are presented in accordance with the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

Millhuff-Stang CPA, Inc.
Chillicothe, Ohio

February 18, 2022

Millhuff-Stang, CPA, Inc.
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Lawrence County District Board of Health
*Combined Statement of Receipts, Disbursements and
Changes in Fund Balances (Regulatory Cash Basis)*
All Governmental Fund Types
For the Year Ended December 31, 2021

	General	Special Revenue	Total (Memorandum Only)
Cash Receipts			
Property Taxes	\$320,425	\$0	\$320,425
Licenses, Permits, and Fees	44,479	505,786	550,265
Charges for Services	22,770	20,827	43,597
Intergovernmental:			
Grants	0	805,672	805,672
Other	33,737	73,104	106,841
Total Cash Receipts	421,411	1,405,389	1,826,800
Cash Disbursements			
Current:			
Health:			
Salaries	251,045	623,663	874,708
Supplies	13,315	172,090	185,405
Travel and Expenses	1,913	4,459	6,372
Hospitalization	69,818	0	69,818
Public Employees' Retirement	34,710	87,529	122,239
Equipment	0	23,926	23,926
Medicare	3,589	8,840	12,429
Settlement Expenses	9,302	0	9,302
Other	46,402	285,039	331,441
Total Cash Disbursements	430,094	1,205,546	1,635,640
Receipts Over (Under) Disbursements	(8,683)	199,843	191,160
Other Financing Sources (Uses)			
Advances In	0	117,502	117,502
Advances Out	(117,502)	0	(117,502)
Total Other Financing Sources (Uses)	(117,502)	117,502	0
Net Change in Fund Balances	(126,185)	317,345	191,160
Fund Cash Balances, January 1	495,335	754,237	1,249,572
Fund Cash Balances, December 31	\$369,150	\$1,071,582	\$1,440,732

See the accompanying notes to the basic financial statements.
See independent accountant's compilation report.

Lawrence County District Board of Health
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Lawrence County District Board of Health, Lawrence County, (the District) as a body corporate and politic. A five-member Board and a Health Commissioner govern the District. The District's services include communicable disease investigations, immunization clinics, inspections, and public health nursing services, and the District issues health-related licenses and permits.

The District's management believes this financial statement presents all activities for which the District is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The District's financial statement consists of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types organized on a fund type basis.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are presented below:

General Fund – The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds – These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The District had the following significant special revenue fund:

COVID-19 Grant Fund – This is a federal grant fund that accounts for the use of COVID-19 related funding.

Basis of Accounting

This financial statement follows the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

This statement includes adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

Budgetary Process

The Ohio Revised Code requires the District to budget each fund annually.

Appropriations – Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

Lawrence County District Board of Health
Notes to the Financial Statements
For the Year Ended December 31, 2021

Estimated Resources – Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances – The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over and need not be reappropriated.

A summary of 2021 budgetary activity appears in note 3.

Capital Assets

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statement does not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statement does not include a liability for unpaid leave.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental fund resources. The classifications are as follows:

Nonspendable – The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the District and the nonspendable portion of the corpus in permanent funds.

Restricted – Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed – The Board can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the Board amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned – Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

Unassigned – Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in note 11.

Lawrence County District Board of Health
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2021 follows:

Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$436,007	\$421,411	(\$14,596)
Special Revenue	1,545,125	1,522,891	(22,234)
Total	\$1,981,132	\$1,944,302	(\$36,830)

Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$554,592	\$554,592	\$0
Special Revenue	1,255,875	1,255,875	0
Total	\$1,810,467	\$1,810,467	\$0

Note 4 – Deposits and Investments

As required by the Ohio Revised Code, the Lawrence County Treasurer is custodian for the District's deposits. The County's deposit and investment pool holds the District's assets, valued at the Treasurer's reported carrying amount.

The District maintains a bank account to hold District receipts during each month and then makes a monthly deposit to the County. The carrying amount of these deposits as of December 31, 2021 was \$22,451, and the bank balance was \$25,502. The entire balance was covered by federal depository insurance.

Note 5 – Intergovernmental Funding and Property Taxes

Intergovernmental Funding

The County apportions the excess of the District's appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. The financial statement presents these amounts as intergovernmental receipts. The District received no apportionments for 2021.

Property Taxes

Real property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the District is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statement includes credits and/or deduction amounts the State pays as other intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the taxing district.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the District.

Lawrence County District Board of Health
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 6 – Risk Management

Workers' Compensation coverage is provided by the State of Ohio. The District pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs (if material).

The District is included in Lawrence County's insurance coverage. Lawrence County belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the Plan), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments (members). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the Plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

OPRM coverage programs are developed specific to each member's risk management needs and the related premiums for coverage are determined through the application of uniform underwriting criteria addressing the member's exposure to loss. Effective November 1, 2017, the OPRM retained 47 percent of the premium and losses on the first \$250,000 casualty treaty and 30 percent of the first \$1,000,000 property treaty. The OPRM is also participated in a property primary excess of loss treaty. This treaty reimbursed the OPRM 30 percent for losses between \$200,000 and \$1,000,000. The reimbursement is based on the amount of loss between \$200,000 and \$1,000,000. Effective November 1, 2018, the OPRM the property retention remained unchanged, however, the Plan assumed 100 percent of the first \$250,000 casualty treaty. Members are only responsible for their self-retention (deductible) amounts, which vary from member to member. Effective November 1, 2019, the OPRM's property retention increased from 30 percent to 33 percent, while the casualty treaty remains unchanged and still assumes 100 percent of the first \$250,000 casualty treaty. Effective November 1, 2020, the OPRM's property retention increased from 33 percent to 55 percent, while the casualty treaty remains unchanged and still assumes 100 percent of the first \$250,000 casualty treaty. OPRM had 771 members as of December 31, 2020.

The Plan's audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and equity at December 31, 2020 (the latest information available).

Assets	\$18,826,974
Liabilities	<u>(13,530,267)</u>
Members' Equity	<u>\$5,296,707</u>

You can read the complete audited financial statements for OPRM at the Plan's website, www.ohioplan.org.

Note 7 – Defined Benefit Pension Plans

Ohio Public Employees Retirement System

District employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the District contributed an amount equaling 14 percent of participants' gross salaries. The District has paid all contributions required through December 31, 2021.

Lawrence County District Board of Health
Notes to the Financial Statements
For the Year Ended December 31, 2021

Social Security

The District's board members contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Board members contributed 6.2 percent of their gross salaries. The District contributed an amount equal to 6.2 percent of participants' gross salaries. The District has paid all contributions required through December 31, 2021.

Note 8- Postemployment Benefits

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, that includes multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for members in the traditional pension plan and combined plan was 0 percent during calendar year 2021. The portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent during calendar year 2021.

Note 9 - Construction and Contractual Commitments

There were no outstanding construction or other contractual commitments for 2021.

Note 10 - Contingent Liabilities

The District is not currently a defendant in legal proceedings.

Amounts grantor agencies pay to the District are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Note 11 - Fund Balances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

<u>Fund Balances</u>	<u>General</u>	<u>Special Revenue</u>	<u>Total</u>
Outstanding Encumbrances	\$6,996	\$50,329	\$57,325
Total	\$6,996	\$50,329	\$57,325

The fund balance of special revenue funds is restricted. These restricted amounts in the special revenue funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned. The general fund balance also includes \$30,000 committed to future severance payments.

Note 12 - COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June, 2021 while the national state of emergency continues. During 2021, the District received COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the District. The impact on the District's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.